



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Johnny Khamis  
District 10

**SUBJECT:** SEE BELOW

**DATE:** 08/01/18

APPROVED:

*Johnny Khamis* (signature)

8 / 1 / 18

**SUBJECT: RETROACTIVE APPROVAL OF DISTRICT 10 LEADERSHIP COALITION  
BBQ SPONSORED BY COUNCIL DISTRICT 10 AS CITY COUNCIL  
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the District 10 Leadership Coalition BBQ on Saturday, July 7, 2018, as Aa City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the August 14, 2018 Council Agenda for action.

## SUMMARY

On February 1, 2005, the City Council adopted Resolution 72517, which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Retroactively approve the District 10 Leadership Coalition BBQ.

The District 10 Leadership Coalition BBQ was held on Saturday, July 7, 2018, and sponsored by Councilmember Johnny Khamis. This special event was to host the July meeting of the District 10 Leadership Coalition, to recognize the members for the work they have done over the past year, and to support the goal of the Board Members to build strong relationships between members. This event was free and open to the public.

## ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the events on

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his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the August 14, 2018 City Council Agenda.

**CEQA**

- ☒ Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.