



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Jimenez  
District 2

**SUBJECT:** SEE BELOW

**DATE:** June 14, 2018

APPROVED:

**SUBJECT APPROVAL OF THE SOUTH BAY CANNABIS ROUNDTABLE AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

### RECOMMENDATION

1. Approve the South Bay Cannabis Roundtable scheduled on July 11, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the June 26, 2018 Council Agenda for action.

### BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The South Bay Cannabis Roundtable brings policy makers, elected officials, industry leaders, small business owners, legal professionals and business organizations together to discuss and develop consensus around key challenges facing the cannabis industry in the South Bay. The roundtable will discuss issues such as state and local licensing, excise taxes, and local resources and issues. Councilmember Jimenez is the sponsor of this event. The event is free and open to the public.

HONORABLE MAYOR AND CITY COUNCIL

05/03/2018

Subject: D2 Special Events

### ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the June 20, 2018 Rules Committee Agenda and the June 26, 2018 City Council Agenda.

### CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☒ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.