



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Councilmember Tam
Nguyen, District 7

SUBJECT: SEE BELOW

DATE: June 7, 2018

APPROVED:

6/7/2018

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS
CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

RECOMMENDATION

1. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
 - a. Clean Up with Tam on Saturday, June 23, 2018 at Fontaine Road;
 - b. Clean Up with Tam on Saturday, August 18, 2018 at Markham Plaza;
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
3. Place the item on the June 19, 2018 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Clean Up with Tam will be held on Saturday, June 23, 2018 at Fontaine Road Neighborhood and sponsored by Councilmember Tam Nguyen. The event will give the community an opportunity to clean up the neighborhood. The event is free and open to the public.
2. Clean Up with Tam will be held on Saturday, August 18, 2018 at Markham Plaza and sponsored by Councilmember Tam Nguyen. The event will give the community an opportunity to clean up the neighborhood. The event is free and open to the public.

6/13/2018

Subject: District 7 Community Events

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ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the June 19, 2018 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- X Not a Project, File No. PP10-069(c), City Administrative Activities.
 - Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
 - Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.