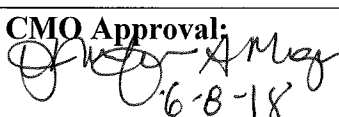


**CITY COUNCIL ACTION REQUEST**

|   |   |   |   |
|---|---|---|---|
| <b>Department(s):</b><br>Finance        | <b>CEQA:</b><br>Not a Project, File No. PP17-003, Agreements/ Contracts (New or Amended) resulting in no physical changes to the environment. | <b>Coordination:</b><br>Fire Department, City Attorney's Office, City Manager's Budget Office | <b>Dept. Approval:</b><br>/s/ Julia H. Cooper   |
| <b>Council District(s):</b><br>Citywide |   |   | <b>CMO Approval:</b><br><br>6-8-18 |

**SUBJECT: ACTIONS RELATED TO PURCHASE ORDER 54627 FOR PROFESSIONAL DEVELOPMENT TRAINING SERVICES FOR THE SAN JOSE FIRE DEPARTMENT**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

1. Amend Purchase Order 54627 with South Bay Regional Public Safety Training Consortium (San Jose, CA) for professional development training services for the San Jose Fire Department to add up to four, one-year options to extend the term through June 30, 2022, subject to the annual appropriation of funds.
2. Exercise option one of four to extend the term through June 30, 2019, subject to the appropriation of funds.

**Desired Outcome:** Ensure the Fire Department staff receive ongoing professional development training to keep up-to-date with new mandates, trends, and best practice to protect and serve the public.

**BASIS FOR RECOMMENDATION:**

The Fire Department requires ongoing professional development training and certification for staff in accordance with the mandates of Office of the State Fire Marshal (OSFM) State Fire Training, California Specialized Training Institute (CSTI), Federal Emergency Management Agency (FEMA), and the National Wildlife Coordinating Group (NWCG). Training courses include ongoing professional development, annual skills refresher training, and specialized unit initial training, such as hazardous materials, search and rescue, water and airport rescue, firefighting, and fire inspection.

A competitive Request for Proposal (RFP) was facilitated by the Finance Department in March of 2017 to procure this service. Staff awarded a purchase order to South Bay pursuant to the bidding procedures of the San José's Municipal Code, Section 4.12.310C, and the purchase order was issued for the initial term of July 1, 2017 through June 30, 2018.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2018-2019 Proposed Operating Budget City Service Areas Delivery Framework to provide prevention and emergency response services for crime, fire, medical, hazardous, and disaster related situations.

**COST AND FUNDING SOURCE:**

| Fund # | Appn # | Appn. Name*                            | Total Appn  | Amt. for Recommendation | 2018-2019 Proposed Operating Budget Page | Last Budget Action (Date, Ord. No)* |
|--------|--------|--|-------------|-------------------------|--|-------------------------------------|
| 001    | 0542   | Fire Department Non-personal/Equipment | \$8,569,946 | \$250,000               | VIII-136                                 |                                     |

\* The FY 18-19 Proposed Operating Budget is scheduled to be approved by Council on June 12, 2018 and adopted on June 19, 2018.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director, Finance at (408) 535-7059