CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Councilmember Lan Diep
District 4

SUBJECT: **SEE BELOW**

DATE: May 18, 2018

APPROVED: Lan Diep

SUBJECT: APPROVAL OF THE DISTRICT 4 CLEAN-UP EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Approve the District 4 Santa Clara VTA and George Mayne Elementary School Beautification Event on June 9, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the District 4 Brooktree Elementary and Milpitas Christian Elementary School Dumpster Day on June 16, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on the June 5, 2018 City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Beautification Event will be held on June 9, 2018 at the Santa Clara VTA (parking lot) and George Mayne Elementary School (Wilson Way) locations. The District 4 Dumpster Day Event will be held on June 16, 2018, at the Brooktree Elementary and Milpitas Christian Elementary School locations. Both events are sponsored by Councilmember Lan Diep. These special events are aimed at stemming illegal dumping and informing residents about free junk pickup. The events are free and open to the public.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Diep will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 30, 2018 Rules Committee Agenda and the June 5, 2018 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.