



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez

**SUBJECT: REQUEST FOR AN EXCUSED
ABSENCE**

DATE: May 7, 2018

RECOMMENDATION

Retroactively excuse my absence from the Special Council Meeting on Citywide Education and Digital Literacy Strategy and the Regular Meeting of the Transportation and Environment Committee on May 7, 2018 due to the following:

Authorized City Business:

(Description/Location)

Illness

Death of a close family member

Other: