



Memorandum

TO: THE HONORABLE MAYOR &
CITY COUNCIL

FROM: Councilmember Lan Diep

SUBJECT: AUTHORIZE TRAVEL TO
WASHINGTON, D.C.

DATE: April 27, 2018

Approved

Lan Diep

Date

4/27/18

RECOMMENDATION:

1. Authorize domestic travel for Councilmember Lan Diep to Washington, D.C. from May 14-15, 2018; and
2. Excuse Councilmember Diep from the May 14th Budget Study Session and the May 15th Council meeting.

Authorization for: Councilmember Lan Diep

Location: Washington, D.C.

Travel Dates: May 14-15, 2018

Source of Funds: Personal funds (Airfare & hotel)
Asian Pacific American Institute for Congressional Studies (Airfare & hotel)

Purpose: May is Asian Pacific American Heritage Month. Councilmember Diep has been invited to speak on a panel at the Asian Pacific American Institute of Congressional Studies' National Leadership Academy for Elected Officials. APAICS is a national non-partisan, nonprofit 501(c)(3) organization dedicated to promoting Asian Pacific American participation and representation at all levels of the political process. The organization was founded in 1994 by former Secretary Norman Y. Mineta and former Delegate Robert Underwood.