



COUNCIL AGENDA: 5/1/18  
ITEM: 2.4(a)

## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Mayor Liccardo

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** 4/18/18

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### RECOMMENDATION

Excuse my absence from the Regular Meeting of Rules and Open Government Committee on April 25, 2018, due to the following:

Authorized City Business:

Attending meetings in San Francisco, California, for the Metropolitan Transportation Commission and the Committee to House the Bay Area, also known as CASA. CASA Technical Committee is part of MTC. I will be attending these meetings until 2 pm.

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(Description/Location)

Illness

Death of a close family member