

**SPECIAL MINUTES OF THE CITY COUNCIL
ELECTED AND APPOINTED OFFICIALS
EMERGENCY MANAGEMENT TRAINING**

SAN JOSÉ, CALIFORNIA

FRIDAY, DECEMBER 1, 2017

The Council of the City of San José convened in a Closed Special Session at 9:10 a.m. in the Council Chambers, City Hall.

Present: Councilmembers - Arenas, Carrasco, Davis, Diep, Jimenez, Jones, Khamis, T. Nguyen, Peralez, Rocha; Liccardo.

Absent: Councilmembers - All Present.

The Council of the City of San José adjourned the Closed Session and reconvened in an Open Special Study Session at 10:35 a.m. in the Council Chambers, City Hall.

Present: Councilmembers - Arenas, Carrasco, Davis, Diep, Jimenez, Jones, Khamis, T. Nguyen, Peralez, Rocha; Liccardo.

Absent: Councilmembers - All Present.

Staff: City Manager, David Sykes, Assistant City Attorney Ed Moran, Fire Chief Curtis Jacobson; Assistant Police Chief, David Knopf; Police Lieutenant Richard Weger; Deputy City Manager, Kip Harkness; Director of the Office of Emergency Management, Ray Riordan; City Clerk Toni J. Taber, CMC; Deputy City Clerk, Ruth Krantz.

Documents Filed: (1) Memorandum from Deputy City Manager, Civic Innovation and Digital Strategy, Kip Harkness, dated November 27, 2017, providing background information for the proposed study session. (2) Presentation: Emergency Training for Elected and Appointed Officials; (3) Presentation: Emergency Management Roadmap.

Mayor Sam Liccardo provided an introduction.

Conference Regarding Potential Threat to public Services or Facilities Pursuant to Government Code Section 54957(a).

City Manager, David Sykes offered opening comments, indicating threats our organization has faced.

Risks and Threats to the City of San José

Director of the Office of Emergency Management, Ray Riordan outlined the study session agenda and reported on the range of hazards for which the City of San José, its residents and businesses must prepare.

Emergency Management Roadmap Update

Deputy City Manager, Civic Innovation and Digital Strategy, Kip Harkness continued with the Emergency Management Roadmap, strengthening organizational structure for emergency management, improving emergency planning, enhancing key emergency management capabilities and activities related to improving City readiness to the reported hazards.

Councilmember Donald Rocha left the Study Session at approximately 11:07 a.m.

Role of the Elected Officials Training

Director of the Office of Emergency Management, Ray Riordan presented a combined curriculum from the Federal Emergency management Agency and California Office of Emergency Services to describe the Elected Officials Responsibilities, including a resource management process.

Councilmember Sergio Jimenez and Councilmember Tam Nguyen left the Study Session at approximately 11:30 a.m.

Tabletop Exercise

City Manager, David Sykes recommended that this exercise be deferred to a future Council Meeting or study session, due to a lack of time.

ADJOURNMENT

The Council of the City of San José adjourned the Special Session at 12 p.m.

Minutes Recorded, Prepared and Respectfully Submitted by,

DRAFT

Toni J. Taber, CMC
City Clerk