



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Jon Cicirelli

**SUBJECT:** SEE BELOW

**DATE:** March 26, 2018

Approved

*D. DSyl*

Date

*4/5/18*

**SUBJECT: CITYWIDE CAPITAL IMPROVEMENT PROGRAM SEMI-ANNUAL  
STATUS REPORT**

## RECOMMENDATION

Accept the Semi-Annual Status Report on the Citywide Capital Improvement Program.

## OUTCOME

The Semi-Annual Status Report on the Citywide Capital Improvement Program (CIP) provides the Council an opportunity to review up-to-date information on projects identified in the 2017-2018 Adopted Capital Budget. This report includes updates on the current capital program during the period between July 1 and December 30, 2017.

## BACKGROUND

Since early 2000, the CIP Status Report has provided Council with periodic updates on the Citywide CIP. At the peak of this period, the status report was produced quarterly and tracked more than 600 projects for a 5-year adopted CIP budget of close to \$4 billion. Comparatively, the current 5-year adopted budget is approximately \$2.4 billion with a projected annual amount of 190 active projects. The CIP Status Report format focuses on currently active projects tracked in the Capital Project Management System (CPMS) database and is presented twice each fiscal year. Providing a report at the mid-point and at the end of the fiscal year offers the most current and applicable information related to the capital program.

## ANALYSIS

This report is intended to provide a summary of the FY 2017-2018 CIP for Quarter 1 and Quarter 2. Project information is derived from the Capital Project Management System (CPMS) as of

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December 31, 2017, and has been coordinated with all project delivery departments.

In summary, from July 1, 2017, through December 31, 2017, the Citywide capital program has completed 54 construction contracts valued at \$115.3 million and has awarded 18 projects valued at \$50.8 million dollars. Section II of this report contains updates on some of the Citywide and City Service Area (CSA) specific CIP updates.

The Program received an average of 3.3 bids per project with an average variance of 9.54% above the engineers estimate (median variance of 3.98%). Local contractors were awarded 7 (\$12.4M) projects, of which 3 (\$1.5M) were also small businesses.

### **EVALUATION AND FOLLOW-UP**

The Citywide CIP Semi-Annual Status Report documents the progress of the Citywide CIP Program activity from Quarter 1 and 2 of FY 2017-18. This program is committed to the delivery of quality projects that are on time and on budget.

### **PUBLIC OUTREACH**

This memorandum will be posted to the City's website for the April 17, 2018, City Council Agenda.

### **COORDINATION**

This Semi-Annual CIP Status Report has been coordinated with the Airport, Environmental Services, Fire, Library, Parks, Recreation and Neighborhood Services, Police, and Transportation Departments as well as the Offices of the City Attorney, City Manager and Cultural Affairs.

### **COMMISSION RECOMENDATION/INPUT**

Capital projects identified in this report may have included suggestions, recommendations or actions from a City Commission. Projects with a City Commission action will be individually reported through the appropriate department action.

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**CEQA**

Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action.

/s/

JON CICIRELLI

Acting Director of Public Works

Attachment: Capital Improvement Program Semi-Annual Status Report

For questions please contact David French, Public Works Procurement Manager, at (408) 975-7276.