



Memorandum

TO: RULES AND OPEN GOVERNMENT COMMITTEE **FROM:** Lee Wilcox

SUBJECT: SEE BELOW

DATE: March 28, 2018

Approved

D DSL

Date

3/28/18

SUBJECT: CANCELLATION OF APRIL 12, 2018 NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE MEETING

RECOMMENDATION

Approve the cancellation of the April 12, 2018 Neighborhood Services and Education Committee Meeting.

ANALYSIS

On April 12, 2018, three Councilmembers will be unable to attend the session due to travel related absences. Staff is therefore recommending that the April NSE meeting be cancelled, and the April agenda items will be deferred to June.

/s/
LEE WILCOX
Chief of Staff
Office of the City Manager

For questions please contact Lee Wilcox, Chief of Staff, at 408- 535-4873.