



# Memorandum

**TO:** RULES AND OPEN GOVERNMENT COMMITTEE      **FROM:** Kerrie Romanow

**SUBJECT:** SEE BELOW

**DATE:** March 26, 2018

Approved

*D. DSL*

Date

*3/27/18*

**SUBJECT: UPDATE TO THE TRANSPORTATION AND ENVIRONMENT COMMITTEE WORK PLAN**

## RECOMMENDATION

Approve an amendment to the January – June 2018 Transportation and Environment (T&E) Committee Work Plan as indicated below:

- Drop “Climate Smart San José” from the May 7, 2018 meeting agenda.
- Direct the Administration to instead place the item on the August - December 2018 T&E Committee Work Plan that will be subject to Rules and Open Government Committee final approval at a later date.

## BACKGROUND

The May 2018 update on Climate Smart San José was intended to be a six-month update based on an earlier timeline for Council consideration of the Climate Smart San José plan. Since the plan was accepted by City Council on February 27, 2018, staff will report back to Council with an update in fall 2018.

Environmental Services requests to drop this item from the current work plan and will schedule the item as part of the August - December 2018 T&E Committee work plan.

/s/

KERRIE ROMANOW  
Director, Environmental Services

For questions, please contact Ashwini Kantak, Assistant Director, at (408) 975-2553.