

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Chappie
Jones, District 1
Councilmember Dev Davis,
District 6

SUBJECT: SEE BELOW

DATE: March 16th, 2018

APPROVED:

**SUBJECT: APPROVAL OF 13TH ANNUAL WEST VALLEY SENIOR WALK
SPONSORED BY COUNCIL DISTRICTS 1 AND 6 AS A CITY COUNCIL
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the 13th Annual West Valley Senior Walk scheduled on Friday, April 13th, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the April 3rd, 2018 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The 13th Annual West Valley Senior Walk will be held on Friday, April 13th, 2018 at Westfield Valley Fair Mall and sponsored by Councilmembers Chappie Jones and Dev Davis. This special event will include a resource fair of non-profit, government, and private organizations that will provide beneficial information regarding health and services available in San José to the senior community. The event will provide health education resources, breakfast, giveaways, and moderate exercise activities to encourage seniors to live a healthy lifestyle. The event is free and open to the public.

3/16/18

Subject: 13th Annual West Valley Senior Walk

Page 2

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmembers Chappie Jones and Dev Davis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council Districts 1 and 6, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

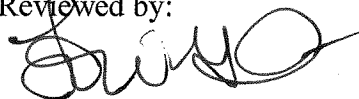
PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the March 28th, 2018 Rules Committee Agenda and the April 3rd, 2018 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☒ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.