



## Memorandum

TO: RULES AND OPEN GOVERNMENT COMMITTEE FROM: Raymond Riordan

SUBJECT: SEE BELOW

DATE: March 21, 2018

Approved

Date

3/23/18

SUBJECT: ELECTED AND APPOINTED OFFICIALS EMERGENCY  
MANAGEMENT TRAINING STUDY SESSION

### RECOMMENDATION

Reschedule the April 6, 2018 Council Study Session on *Elected and Appointed Officials Emergency Management Training* to August 2018.

### ANALYSIS

This study session is essential training for all elected and appointed officials on the threats, specifically seismic threats, updates on emergency management, and general preparedness training for City of San José Elected and Appointed Officials during a seismic emergency or disaster.

On April 6, 2018, three Councilmembers will be unable to attend the session due to travel related absences. Staff is therefore recommending that the session be rescheduled in August 2018 to a date when the entire City Council is available to attend.

/s/  
RAYMOND RIORDAN  
Director, Office of Emergency Management

For questions please contact Ray Riordan, Director of the Office of Emergency Management, at 408-794-7050 or [ray.riordan@sanjoseca.gov](mailto:ray.riordan@sanjoseca.gov).