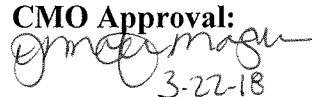


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Agreements/Contracts (New or Amended) resulting in no physical changes to the environment Public Project number PP17-003	Coordination: City Manager's Office of Economic Development, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  3-22-18

SUBJECT: THIRD AMENDMENT TO THE AGREEMENT FOR A HOSTED ELECTRONIC GRANTS MANAGEMENT SYSTEM

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute the Third Amendment to the Agreement with Dulles Technology Partners, Inc. for a Hosted Electronic Grants Management System ("WebGrants" or "System") to extend the term of the Agreement through May 1, 2019, for ongoing web hosting, support, and maintenance services, and increase compensation by \$16,747, with total compensation not to exceed \$303,413.
2. Execute additional one-year options to extend the Agreement for up to five additional years, with the last option year ending on May 1, 2024, with price adjustments capped at 3% annually, subject to the annual appropriation of funds.
3. Negotiate and execute amendments and/or change orders not to exceed \$50,000 to cover any required changes to the System, subject to the appropriation of funds.

Desired Outcome: Provide operational continuity of the existing Grants Management System to ensure efficient and auditable management of grant funding opportunities offered by the City.

BASIS FOR RECOMMENDATION:

The City offers approximately \$42 million in grant funding opportunities through various City departments for project-specific programs, general operation support, and in-kind assistance to over 380 groups and entities each year to help the community and enhance the growth and vitality of the City. The existing WebGrants system fully automates the grant funding process by serving as an online portal for the City to post funding opportunities, manage the submission and evaluation cycles of grant applications, issue notification of awards, and maintain grant data for reporting and auditing purposes. Grant applicants utilize WebGrants to register and submit applications, receive notifications, and submit reports and invoices through the system. Currently, the system has over three thousand registered users and is the technological core of the City's grant management program.

The WebGrants system has performed well since it was implemented in 2008. The current Agreement expires on May 1, 2018. Approval of the above recommendation will allow the ongoing use of WebGrants while staff explores future strategies for grants management. Possible options include integrating grants management into an e-procurement system (a Request for Proposal process is currently underway for an e-procurement system) or a contracts management system, or continuing with the current system.

Commission Requirements: This item does not have input from board or commission.

This Council item is consistent with the City's 2017-2018 Adopted Operating Budget City Areas Delivery Framework; "To manage the growth and change of the City of San José in order to encourage a strong economy, create and preserve healthy neighborhoods, ensure a diverse range of employment and housing opportunities, and encourage a diverse range of arts, cultural, and entertainment offerings.

COST AND FUNDING SOURCE:						
Fund#	Appn#	Appn Name	Total Appn.	Amt. for Recommendation 2017-2018	2017-2018 Operating Budget Page	Last Budget Action (Date, Ord. No)
001	0182	Non-Personal/Equipment	\$921,361	\$16,747	555	6/20/2017, 29962
FOR QUESTIONS CONTACT: Mark Giovannetti, Deputy Director, Finance at 408-535-7052						