



COUNCIL AGENDA: 3/27/2018
ITEM: 2.14 (18-407)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: March 15, 2018

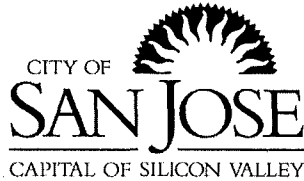
**SUBJECT: Retroactive Approval of Children's Dental Health Fair Sponsored By
Council District 8 as a City Council Sponsored Special Event to Expend City
Funds and Accept Donations of Materials and Services for the Event.**

RECOMMENDATION:

As recommended by the Rules and Open Government Committee on March 14, 2018:

- (a) Retroactively approve the Children's Dental Health Fair scheduled on February 21, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.

[Rules Committee referral 3/14/18 - Item G.1.e]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Arenas
District 8

SUBJECT: SEE BELOW

DATE: 03/06/2018

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF CHILDREN'S DENTAL HEALTH FAIR
SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the Children's Dental Health Fair scheduled on February 21, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the March 27, 2018 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Children's Dental Health Fair was held on February 21, 2018 at Katherine R. Smith Elementary School and sponsored by Councilmember Arenas. This special event brought free dental health checkups as well as important information about dental health to the community of Katherine R. Smith Elementary. The event was free and open to the public.

ANALYSIS

Retroactive approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Retroactive approval of this memorandum will enable Council District 8, City departments and the Office of the City

HONORABLE MAYOR AND CITY COUNCIL

03/06/2018

Subject: Children's Dental Health Fair

Page 2

Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the March 14, 2018 Rules Committee Agenda and the March 27, 2018 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☒ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080, Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.