



Memorandum

TO: THE HONORABLE MAYOR &
CITY COUNCIL

FROM: Councilmember Lan Diep

SUBJECT: AUTHORIZE TRAVEL TO
OKAYAMA, JAPAN

DATE: March 8, 2018

Approved

Lan Diep

Date

3/8/18

RECOMMENDATION:

1. Authorize international travel for Councilmember Lan Diep to Okayama, Japan from April 7-12, 2018 to join San José's Sister Cities delegation;
2. Approve the receipt of gifts received in an official capacity as a representative of the City in accordance with San José Municipal Code Section 12.08.040(c);
3. Excuse Councilmember Diep from the City Council meeting on April 10, 2018 and from the Treatment Plant Advisory Committee on April 12, 2018.

Authorization for: Councilmember Lan Diep

Location: Okayama, Japan

Travel Dates: April 7-15, 2018

Source of Funds: District 4 Office Budget (Personal travel after April 12th will be paid for using personal funds).

Purpose: To commemorate the 60th anniversary of the sister city relationship between San José and Okayama – one of the first in the nation. Councilmember Diep hopes to learn more about economic development, high-speed rail, and public transit, in addition to deepening San José's relationship with Okayama.