



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Councilmember Johnny Khamis  
District 10

**SUBJECT:** REQUEST FOR TRAVEL &  
EXCUSED ABSENCES

**DATE:** February 27, 2018

Approved by:

Date:

2/27/18

Recommendation:

Authorize travel for Councilmember Johnny Khamis to Tokyo-Okayama, Japan from April 5 – April 15, 2018 for the Okayama Sister Cities Delegation Trip, and excuse absences from the: Smart Cities & Service Improvements Committee on April 5<sup>th</sup>; regular meetings of the City Council on April 10<sup>th</sup>; and Rules & Open Government Committee and Committee of the Whole meeting on April 11<sup>th</sup>.

Location: Tokyo-Okayama, Japan

Travel Dates: April 5<sup>th</sup> – April 15<sup>th</sup>, 2018

Meeting Dates: April 8<sup>th</sup> – April 12<sup>th</sup>, 2018

Source of Funds: Councilmember Khamis' personal funds

Purpose: Okayama, Japan was the first established Sister City of San José, CA. For the past 60 years, our cities have shared a bond and facilitated exchanges of arts and culture and shared knowledge with one another on topics of government and civic affairs. On this 60<sup>th</sup> Anniversary Sister City trip, Councilmember Khamis will have the opportunity to interact with officials to exchange information about, and gain insights into, topics ranging from economic development to transportation. He looks forward to learning what our Sister City has done effectively to help their city in those areas and to help the City of San Jose overcome challenges related to those focus areas.