



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Johnny Khamis
District 10

SUBJECT: SEE BELOW

DATE: 02/23/18

APPROVED:

2/23/18

**SUBJECT: APPROVAL OF PERSIAN NOWRUZ FESTIVAL SPONSORED BY
COUNCIL DISTRICT 10, IN COOPERATION WITH THE IRANIAN
FEDERATED WOMEN'S CLUB, AS A CITY COUNCIL SPONSORED
SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS
OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the Persian Nowruz Festival scheduled on March 29, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the March 13th Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Persian Nowruz Festival will be held on March 29th at the City Hall Rotunda and sponsored by Councilmember Johnny Khamis, in cooperation with the Iranian Federated Women's Club, a 501(c)(3) non-profit organization. This special event is to celebrate the Persian New Year and the Persian cultural contribution to the City of San José. Art displays, music, and dance will be free and open to the public as part of the celebration, with food being provided to attendees through at-cost tickets.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum

02/23/18

Subject: Persian Nowruz Celebration

Page 2

will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the March 7, 2018 Rules Committee Agenda and the March 13, 2018 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☒ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.