



Memorandum

TO: RULES AND OPEN GOVERNMENT
COMMITTEE

FROM: Raymond Riordan

SUBJECT: SEE BELOW

DATE: March 1, 2018

Approved

D. D. S. L.

Date

3/1/18

SUBJECT: EMERGENCY MANAGEMENT UPDATE AND TRAINING

RECOMMENDATION

- a) Set a Council Study Session on Emergency Management Updates to complete the *Elected and Appointed Officials Emergency Management Training*, which began on December 1, 2017, on Friday, April 6, 2018, from 9:00 a.m. to 12:00 p.m. in City Council Chambers and approve the draft agenda.
- b) Recommend that this Council Study Session include attendance of all Elected and Appointed Officials.

PURPOSE OF STUDY SESSION

This study session would consist of a presentation and discussion on the threats, specifically seismic threats, updates on emergency management, and general preparedness training for City of San José Elected and Appointed Officials during a seismic emergency or disaster.

OUTCOME

Expected outcome is increased Council recognition of the seismic emergency management risks, capabilities, gaps, and the Council's role during an emergency or disaster.

BACKGROUND

The Office of Emergency Management (OEM) is responsible for all emergency management, homeland security, critical infrastructure protection, and continuity programs within the City of San José. The OEM supports the City Manager, who is the City's Director of Emergency Services, in developing, maintaining, and managing the City's emergency management capabilities, including the City's primary, alternate and mobile Emergency Operations Centers (EOCs), emergency communications, and all other aspects of Multi-Agency Coordination Systems (MACS) during an emergency or disaster impacting the City of San José. San José

RULES AND OPEN GOVERNMENT COMMITTEE

March 1, 2018

Subject: Emergency Management Training Study Session

Page 2

OEM is also responsible for supporting the City Council in establishing and operating the Disaster District Offices from which each Councilmember operates during a state of emergency or disaster declaration impacting their Council District.

ANALYSIS

A study session agenda accompanies this memo.

../s/

RAYMOND RIORDAN

Director, Office of Emergency Management

For questions please contact Ray Riordan, Director of the Office of Emergency Management, at 408-794-7050 or ray.riordan@sanjoseca.gov.

Attachment – Draft Study Session Agenda

CITY COUNCIL STUDY SESSION AGENDA

ELECTED AND APPOINTED OFFICIALS EMERGENCY MANAGEMENT TRAINING

APRIL 6, 2018

**9:00 A.M. to 12:00 P.M.
COUNCIL CHAMBERS**

- **Purpose**

This study session would consist of a presentation and discussion on the threats and risks to the City of San José and the role of Elected and Appointed Officials during an emergency or disaster.

- **Outcome**

Expected outcome is increased Council recognition of emergency management risks, capabilities, gaps, and the Council's role during an emergency or disaster.

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Welcome to the San José City Council meeting!

The San José City Council meets every Tuesday at 1:30 p.m. and Tuesday at 6 p.m. as needed, unless otherwise noted. If you have any questions, please direct them to the City Clerk's staff seated at the tables just below the dais. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=5322>. Council Meetings are televised live and rebroadcast on Channel 26.

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- Call to Order and Roll Call

CITY COUNCIL STUDY SESSION

9:00 a.m. – Open Session, Council Chambers, City Hall

1. Overall Risks and Threats of a to the City of San José
 2. Review of Seismic Risks to the City of San José
 3. Emergency Management Roadmap Update
 4. Role of the Elected Officials Tabletop Exercise
- Public Comments
 - Adjourn