

Memorandum

TO: Toni Taber
City Clerk

FROM: Diane Buchanan

**SUBJECT: RESPONSE TO REQUEST FOR
NEIGHBORHOOD COMMISSION
APPLICANT CODE REVIEW**

DATE: February 13, 2018

The Code Enforcement Division has completed their review of the list of Neighborhood Commission applicants for any code violations, per your staff's email of January 30, 2018. Code Enforcement staff conducted a thorough search of our records, by applicant name and address, to determine whether any complaints had been reported involving any property that the applicants own or was other wise involved and found no code violations.

Should you have any questions or if I can be of further assistance, please do not hesitate to contact me.

Diane Buchanan, Deputy Director
Planning, Building and Code Enforcement

