



COUNCIL AGENDA: 2/27/18
ITEM: 2.22 (18-254)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: February 15, 2018

SUBJECT: Approval of the District 4 Spring Cleaning Event Sponsored by Council District 4 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.

RECOMMENDATION:

- (1) Approve the District 4 Spring Cleaning event scheduled on April 21, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (2) Approve and accept donations from various individuals, businesses or community groups to support the event.

[Rules Committee referral 02/14/18 - Item G.1.g]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Lan Diep
District 4

SUBJECT: SEE BELOW

DATE: February 8, 2018

APPROVED:

Lan Diep TL

**SUBJECT: APPROVAL OF THE DISTRICT 4 SPRING CLEANING EVENT
SPONSORED BY COUNCIL DISTRICT 4 AS A CITY COUNCIL
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the District 4 Spring Cleaning event scheduled on April 21, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the February 27, 2018 City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Spring Cleaning event will be held on April 21, 2018 at 3 locations across District 4 and sponsored by Councilmember Lan Diep. This special event is aimed at stemming illegal dumping and informing residents about free junk pickup. Over 30 volunteers will be participating at the event. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Diep will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the

HONORABLE MAYOR AND CITY COUNCIL

February 8, 2018

Subject: The District 4 Spring Cleaning Event

Page 2

event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the February 14, 2018 Rules Committee Agenda and the February 27, 2018 City Council Agenda.

CEQA

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.