



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Tam  
Nguyen, District 7

**SUBJECT:** SEE BELOW

**DATE:** February 1, 2018

APPROVED:

2/1/2018

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL  
DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO  
EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS  
AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the Meet and Greet at Almaden Family Apartments on Thursday, January 18, 2018 at the Almaden Family Apartments as a City Council Sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the SevenTrees Neighborhood Association Clean Up on Saturday, February 3, 2018 at SevenTrees Community Center as a City Council Sponsored Special Event and approve the expenditure of funds;
3. Retroactively approve the Los Lagos Golf Course Community Meeting on Monday, February 5, 2018 at the Los Lagos Golf Course as a City Council Sponsored Special Event and approve the expenditure of funds.
4. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - a. TET Festival Celebration at SevenTrees on Saturday, February 10, 2018 at SevenTrees Library and Community Center;
  - b. TET Festival Celebration at Tully Library on Saturday, February 24, 2018 at Tully Library and Community Room;
  - c. TET Festival Celebration at Vietnamese American Community Center on Saturday, February 24, 2018 at the Vietnamese American Community Center;

- d. One Year Anniversary of Coyote Creek Flood BBQ on Monday, February 26, 2018 at Shirakawa Elementary School;
  - e. Clean Up with Tam on Saturday, March 3, 2018 at College Connection Academy;
  - f. Easter Egg Hunt on Friday, March 23, 2018 at Los Lagos Golf Course;
  - g. Immigration Forum on Wednesday, March 21, 2018 at Saint Maria Goretti Church;
  - h. Dump Your Junk on Saturday, April 7, 2018 at Yerba Buena High School;
  - i. Clean Up with Tam on Saturday, April 14, 2018 at Midfield and Havana
5. Approve and accept donations from various individuals, businesses, or community groups to support the events.
  6. Place the item on the February 13, 2018 Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Meet and Greet at Almaden Family Apartments will be held on Thursday, January 18, 2018 at the Almaden Family Apartments and sponsored by the Almaden Family Apartments Association and Councilmember Tam Nguyen. The event will bring the community together to learn about city services and resources. The event is free and open to the public.
2. SevenTrees Neighborhood Association Clean Up will be held on Saturday, February 3, 2018 at SevenTrees Community Center and sponsored by the SevenTrees Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to clean up the neighborhood. The event is free and open to the public.
3. Los Lagos Golf Course Community Meeting will be held on Monday, February 5, 2018 at the Los Lagos Golf Course and sponsored by Councilmember Tam Nguyen. The event will bring the community together to discuss the future of Los Lagos Golf Course. The event is free and open to the public.
4. TET Festival Celebration at SevenTrees will be held on Saturday, February 10, 2018 at SevenTrees Library and Community Center and sponsored by the Friends of the SevenTrees Library and Councilmember Tam Nguyen. The event will bring the

community together to celebrate and learn about the TET and Lunar New Year festival. The event is free and open to the public.

5. TET Festival at Tully Library will be held on Saturday, February 24, 2018 at Tully Library and Community Room and sponsored by the Friends of the Tully Library and Councilmember Tam Nguyen. The event will bring the community together to celebrate and learn about the TET and Lunar New Year festival. The event is free and open to the public.
6. TET Festival Celebration at Vietnamese American Community Center will be held on Saturday, February 24, 2018 at the Vietnamese American Community Center and sponsored by Parks, Recreation and Neighborhood Services, Vietnamese American Community Center, Mayor Sam Liccardo, Councilmember Lan Diep, San Jose Museum of Art, Asian American Center of Santa Clara County, International Children Assistance Network, and Vietnamese Voluntary Foundation. The event will bring the community together to celebrate and learn about the TET and Lunar New Year festival. The event is free and open to the public.
7. One Year Anniversary of Coyote Creek Flood BBQ will be held on Monday, February 26, 2018 at Shirakawa Elementary School and sponsored by the Franklin McKinley School District, Shirakawa Elementary School, American Red Cross, and Councilmember Tam Nguyen. The event will bring the community together to learn about emergency preparedness and provide resources for participants. The event is free and open to the public.
8. Clean Up with Tam will be held on Saturday, March 3, 2018 at College Connection Academy and sponsored by College Connection Academy and Councilmember Tam Nguyen. The event will bring the community together to clean up the school and neighborhood. The event is free and open to the public.
9. Easter Egg Hunt will be held on Friday, March 23, 2018 at Los Lagos Golf Course and sponsored by CourseCo and Councilmember Tam Nguyen. The event will bring the community together to celebrate Easter and provide city resources for all participants. The event is free and open to the public.
10. Immigration Forum will be held on Wednesday, March 21, 2018 at Saint Maria Goretti Church and sponsored by Councilmember Tam Nguyen. The event will bring the community together to learn more about the Office of Immigrant Affairs and provide resources for participants. The event is free and open to the public.
11. Dump Your Junk will be held on Saturday, April 7, 2018 at Yerba Buena High School and sponsored by Councilmember Tam Nguyen. The event will give the community an opportunity to dump their junk and keep neighborhoods clean and vibrant. The event is free and open to the public.

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12. Clean Up with Tam will be held on Saturday, April 14, 2018 at Midfield and Havana and sponsored by Lanai Tropicana Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to clean up the neighborhood. The event is free and open to the public
13. Approve and accept donations from various individuals, businesses, or community groups to support the events listed above.
14. Place the item on the February 13, 2018 Agenda for action.

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the February 13, 2018 City Council Agenda.

### **CEQA**

- X Not a Project, File No. PP15-077, Temporary Special Events.
- X Not a Project, File No. PP10-069(c), City Administrative Activities.
  - Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
  - Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.