



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Vice Mayor Magdalena
Carrasco

SUBJECT: REQUEST FOR TRAVEL

DATE: January 26, 2018

APPROVE:

DATE:

1/26/2018

RECOMMENDATION:

- (a) Authorize travel by Vice Mayor Carrasco
- (b) Authorize an excused absence for Councilmember Carrasco from Rules and Open Government 2/14/2018.

Authorization for: Vice Mayor Magdalena Carrasco

Location: Guadalajara, Mexico

Meeting Dates: February 14-17, 2018

Source of Funds: Mayor/Council Travel Budget

Purpose: Vice Mayor Carrasco will be attending as the representative to the All Mexico-United States Sister Cities Mayors' Summit. Cities and counties from the USA and Mexico will gather in Guadalajara as part of the All Mexico – US Sister Cities Mayor's Summit to discuss ways to advance sister city programs between the US and Mexico into the future.

It is a great opportunity to showcase grassroots citizen diplomacy in US – Mexico partnerships, revitalize diplomatic relationships, and launch new and innovative programs between communities in each country related to arts and culture; business and trade; youth and education; and humanitarian assistance.