

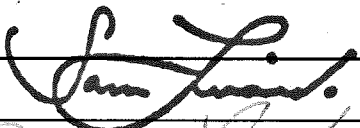

# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM:** Mayor Sam Liccardo  
Chair Donald Rocha

**SUBJECT: NEIGHBORHOOD SERVICES  
AND EDUCATION COMMITTEE  
WORKPLAN**

**DATE: January 8<sup>th</sup>, 2018**

Approved		Date	1/8/18
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## RECOMMENDATION

Approval of the Neighborhood Services and Education Committee workplan for the period January through June 2018 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in Rooms W118-119.

## WORKPLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION  
COMMITTEE WORKPLAN  
January - June 2018**

### **COMMITTEE MEMBERS:**

DONALD ROCHA, CHAIR  
SYLVIA ARENAS, VICE-CHAIR  
TAM NGUYEN, MEMBER  
RAUL PERALEZ, MEMBER  
SERGIO JIMENEZ, MEMBER

### **STAFF:**

LEE WILCOX, CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
CITY CLERK'S OFFICE

### **MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

**JANUARY 11, 2018 - CANCELED**

**FEBRUARY 8, 2018**

1. **Report on Library Facilities and Security (Library)**  
**Purpose:** To provide the Committee with an update on the status of Branch Library facilities and security services provided at the Library.
2. **Report on Education and Access Initiatives (Library) [Dropped from 12/14/17]**  
**Purpose:** To provide the Committee with an annual update on education, learning-based and access programs offered by the Library, including Early Education and school readiness, reading and STEM learning, online high school programs, other school partnerships, and programs focused on reducing barriers to access library services, including an update on the fines and fees forgiveness programs as requested in past Council action..
3. **Community Center Update (Parks, Recreation and Neighborhood Services)**  
**Purpose:** To provide the Committee with an overview of the strategic goals of PRNS's Community Center programs by highlighting efforts to improve resident's health and wellness and build a stronger community fabric.

**MARCH 8, 2018**

1. **Report on Out of School Time Programming (Library)**  
**Purpose:** To provide the Committee with an update on programming provided by the City of San José as an afterschool or summer service, including staffing/volunteers, resourcing, and future opportunities.
2. **Report on Technology & Innovation Initiatives (Library)**  
**Purpose:** To provide the Committee with a review of how the Library is utilizing technology and innovation to increase access for Library customers.
3. **2017 Annual Report and Highlights & 2018 Coming Attractions (Parks, Recreation and Neighborhood Services) (Dropped / combined from fall 2017 workplan)**  
**Purpose:** To provide the Committee with the PRNS 2017 Annual Report, along with a look back at 2017 highlights and 2018 coming attractions.
4. **Final Parks and Maintenance Hiring Report (Parks, Recreation and Neighborhood Services)**  
**Purpose:** To provide the Committee with a final bi-monthly update on the status of hiring of parks maintenance staff, in accordance with the Mayor's 2017 Budget Message.

5. **Sustainable Parks Maintenance** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an overview of best practices employed by Park Maintenance as drought response actions including turf conversion, sports field renovation, and chemical reduction through Integrated Pest Management Practices. A review of data analytics will illustrate current service levels and areas of improvement.

#### **APRIL 12, 2018**

1. **Update on Local Responses, Initiatives, and Programming for Homeless Families** (Housing)  
**Purpose:** To provide the Committee the local and regional responses and resources of the City and its partners to address family homelessness.
2. **Report on BeautifySJ** (PRNS)  
**Purpose:** To provide the Committee with a report on BeautifySJ.
3. **PRNS Afterschool Program Update** (PRNS)  
**Purpose:** To provide the Committee with an overview of PRNS' citywide holistic after school R.O.C.K and ASSES model that supports the community safety net and growth in positive developmental assets.

#### **MAY 10, 2018** – *CANCELED for Budget Study Sessions*

#### **JUNE 14, 2018**

1. **Schools/City Collaborative Council Policy Update** (Library)  
**Purpose:** To provide the Committee with proposed revisions to the Schools/City Collaborative policy for review, approval, and referral to City Council.
2. **2018-2019 Library and Education Commission Workplan** (Library)  
**Purpose:** To provide the Committee with the Library and Early Education Commission's 2017-2018 accomplishments and the Commission's 2018-2019 workplan and goals for review and approval.
3. **Report on the Summer Learning Initiative** (Library)  
**Purpose:** To provide the Committee with information about the 2018 Summer Reading Challenge and other planned programs like Summer Lunch that support youth and student learning during the summer months in San José.

**4. Greenprint and Financial Feasibility Study Updates** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with a 2017 update of the 20-year strategic plan for parks, recreational facilities and programs, and the financial feasibility study.

**5. Placemaking Update** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with an overview of PRNS' Viva CalleSJ and Viva Parks Placemaking efforts including review of evaluation data, current fundraising efforts, and plans and challenges to scale programs for greater activations Citywide.