



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Johnny Khamis
District 10

SUBJECT: SEE BELOW

DATE: January 9, 2018

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF THE SOUND THE ALARM SMOKE
DETECTOR INSTALLATION EVENT BY COUNCIL DISTRICT 10 AS A
CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES
FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the "Sound the Alarm" Smoke Detector Installation Event scheduled on Saturday, December 16, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the January 23, 2018 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517, which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Sound the Alarm events are integral to keeping neighborhoods and residents safe from the dangers of fire and carbon monoxide dangers. The District 10 office collaborated with the Red Cross and San José Fire Department Stations 12 and 22 to create a Sound the Alarm event in the Villa Teresa Mobile Home Community Park. The Red Cross chose this location because of a fire that destroyed one of the homes in early 2017.

On Saturday, December 16, 2017, the District 10 office, in conjunction with the Red Cross and the San Jose Fire Department, installed 147 smoke detectors and carbon monoxide sensors, all of

which were provided by the Red Cross. The District 10 Office provided food for all volunteers at the event.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

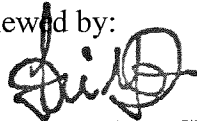
PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 17, 2018 Rules Committee Agenda and the January 23, 2018 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.
- ☐ Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.