COUNCIL AGENDA: 1/9/2018
FILE: 17-524
ITEM: 3.7

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Edgardo Garcia
Robert Sapien, Jr.
Raymond Riordan
Margaret McCahan

SUBJECT: SEE BELOW

DATE: December 18, 2017

Approved D. DSyL Date 12/21/17

SUBJECT: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE CITY AND COUNTY OF SAN FRANCISCO TO ALLOCATE 2017 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT FUNDS TO THE CITY OF SAN JOSÉ IN THE TOTAL AMOUNT OF $1,377,130 AND ADOPTION OF RELATED APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND

RECOMMENDATION

(a) Adopt a resolution authorizing the City Manager to execute an Agreement between the City of San José and the City and County of San Francisco, acting as fiscal agent for the Bay Area Urban Areas Security Initiative (UASI), to accept the 2017 UASI grant allocation in the amount of $1,377,130, and to negotiate and execute additional amendments and related documents without further City Council action.

(b) Adopt the following 2017-2018 Appropriation Ordinance and Funding Sources Resolution Amendments in the General Fund:
   (1) Establish a City-Wide Expenses appropriation to the Police Department for the Urban Areas Security Initiative Grant - Police 2017 in the amount of $720,000;
   (2) Establish a City-Wide Expenses appropriation to the City Manager's Office/Office of Emergency Management (OEM) for the Urban Areas Security Initiative Grant – OEM 2017 in the amount of $192,263;
   (3) Establish a City-Wide Expenses appropriation to the Fire Department for the Urban Areas Security Initiative Grant - Fire 2017 in the amount of $130,825; and,
   (4) Increase the estimate for Revenue from Federal Government by $1,043,088.

EXECUTIVE SUMMARY

In 2017, $1,377,130 is being awarded to the City of San José (City) Police and Fire Departments, and the Office of Emergency Management as a part of the U.S. Department of Homeland Security, Federal Emergency Management Agency's UASI grant program. Funds were requested and are being awarded for the following:

For the San José Police Department ($720,000):

1) Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Search and Detection Equipment
2) Interoperability Manager
3) P25 Dual Band Radios

For the San José Fire Department ($130,825):

1) Mass Spectrometer Chemical Detectors

For the OEM ($192,263):

1) Funding for Office of Emergency Management Planning Staff
2) Emergency Logistics Equipment Trailer
3) Mass Care Departmental Operation Center

OUTCOME

Participation in the 2017 UASI grant enables the City of San José to continue to prepare for, respond to, and recover from potential incidents of terrorism and other hazards through a regional collaboration of local jurisdictions around the San Francisco Bay Area.

BACKGROUND

In January 2006, the federal Department of Homeland Security announced that the separate Urban Areas Security Initiative cities of Oakland, San Francisco, and San José be combined into a single Bay Area UASI region. In addition to the three original cities, UASI currently includes the twelve counties in the Bay Area: Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, Santa Clara, Santa Cruz, San Francisco, San Mateo, Solano, and Sonoma.

The Governor's Office of Emergency Services (Cal OES) approved a governing body called the UASI Approval Authority. The voting members of the UASI Approval Authority currently consist of appointed representatives from the three original cities: Oakland, San Francisco, and San José; the three original counties: Alameda, San Francisco, and Santa Clara; and the following counties: Contra Costa, Marin, Monterey, San Mateo, and Sonoma; and as a non-voting member, a Cal OES representative. The City and County of San Francisco act as the fiscal agent for the UASI grant.

On June 2, 2017, the Department of Homeland Security released its 2017 Homeland Security Grant Program Notice of Funding Opportunity, which includes the Fiscal Year 2017 UASI grant award for the Bay Area. The Bay Area UASI grant allocation for Fiscal Year 2017-2018 is $27,536,000, a decrease of approximately 2% from the Fiscal Year 2016-2017 allocation. Cal OES approved the region's spending plan with the caveat that each jurisdiction represented on the UASI Approval Authority approves a governing body resolution.

According to Cal OES, a Memorandum of Understanding (MOU), signed by representatives from each of the UASI Approval Authority agencies, meets the governing body resolution requirement, and it has been executed and is valid through February 28, 2018.

City Council approved the latest MOU on December 13, 2016, for Fiscal Year 2016 UASI grant funding in the amount of $1,403,416 for a term from November 1, 2016 through February 28, 2018[1]. A new governance MOU to begin March 1, 2018 will be a separate agenda item presented to City Council in early 2018.

It is the UASI Approval Authority that authorizes the submission of spending plans and the allocation of grant funding to the Bay Area UASI to public agencies throughout the region.

ANALYSIS

In 2017, $1,377,130 is being awarded to the City of San José Police and Fire Departments, and the OEM as part of the U.S. Department of Homeland Security, Federal Emergency Management Agency's UASI grant program. Funds will be used to support planning, communications systems support activities, and equipment purchases. The term of the Agreement is from November 1, 2017, through February 28, 2019. Due to the timeline of the grant, funding will need to be appropriated over two city fiscal years: 2017-2018 and 2018-2019. The requested City Council action will appropriate 2017-2018 funding and the remainder will be brought forward during the 2018-2019 budget process.

The table below summarizes proposed expenditures:

[1] Link to 2016 UASI approval:
http://sanjose.granicus.com/MetaViewer.php?view_id=&event_id=2662&meta_id=605141

City of San José Allocations			
	Police Department Allocations	**2017-2018**	**2018-2019**
A	P25 Dual band portable radios	$ 500,000	
B	CBRNE Search and Detection Equipment	$ 175,000	
C	Interoperability Manager	$ 45,000	$ 105,000
	Sub-Total for Police Department	**$ 720,000**	**$ 105,000**
	Fire Department Allocation		
D	Mass Spectrometer Chemical Detectors	$ 130,825	
	Sub-Total for Fire Department	**$ 130,825**	
	OEM Allocations		
E	Planning support for the Office of Emergency Management	$ 177,654	$ 172,346
F	Emergency Logistics Equipment Trailer	$ 14,609	
G	Mass Care Departmental Operations Center		$ 56,696
	Sub-Total for OEM	**$ 192,263**	**$ 229,042**
	Total City Appropriation by Fiscal Year	**$1,043,088**	**$ 334,042**

Following is a description of the 2017 UASI projects and their estimated portion of the grant funding to the City of San José. These estimates are subject to reallocation and/or change over the course of the grant term; however, the total grant amount to the City is expected to remain the same.

A. P25 Dual Band Radios ($500,000) – This funding will be used to purchase approximately 89 dual band radios. The dual band radios will enhance the Police Department's current cache of radios that can be used for mutual aid scenarios and further the advancement towards seamless, regional interoperability in the Operational Area and the Bay Area Region. The radios are required by December 2018 to allow the transition to the Silicon Valley Regional Communications System (SVRCS).

B. CBRNE Search & Detection Equipment ($175,000) - The detection equipment will give the Police Department the ability to search for and detect CBRNE materials and identify the specific isotope and determine if the item is a threat. The equipment will provide a wider net to cast in an attempt to locate CBRNE materials and provide a better response time to keep communities safe.

   Interoperability Manager ($150,000) - This position will provide the planning necessary to support the City in achieving interoperable communications when responding to a terrorist attack. The manager will oversee numerous interoperability projects involving all levels of government to ensure complementary efforts across projects and leveraging of funding streams to promote the interoperable communication needs in the South Bay Projects including the Silicon Valley Regional Communications System (SVRCS) through the Silicon Valley Regional Interoperability Authority (SVRIA), the Bay Area Regional Interoperable Communications Systems Authority (BayRICS) project, which is responsible for funding policy and oversight of regional public safety communications projects, and the First Responder Network Authority (FirstNet) project which is to build, operate, and maintain a high-speed, nationwide wireless broadband network dedicated to public safety. The funding

will cover the salary and benefits cost for this position for the period of February 12, 2018 through February 28, 2019.

C. Mass Spectrometer Chemical Detectors ($130,825) - The Mass Spectrometer Chemical Detectors will provide continuous detection capability of CBRNE warfare agents from potential terrorist threats in particular. Once an agent is detected, this instrument provides essential information to identify the substance for both fire and law enforcement agencies to determine a plan of action.

D. Planning Support for the Office of Emergency Management ($350,000) – This funding will provide planning support to the OEM for up to 4.0 FTE of planning staff in 2017-2018 and 4.0 FTE planning staff in 2018-2019. Funding will cover salary and benefits costs for these positions during the grant period of January 1st through December 31st, 2018 ($177,654 in 2017-2018 and $172,346 in 2018-2019). These positions will be responsible for mass care planning, emergency logistics planning, and associated activities, incident response management, and emergency communications coordination in addition to other OEM activities that facilitate local and regional prevention of, protection against, mitigation of, response to, and recovery from all hazards especially those with a terrorism nexus.

E. Emergency Logistics Equipment Trailer ($14,609) - This piece of equipment will be used to increase pre-incident capability and to resupply field response locations such as mass care facilities, evacuation centers, commodity points of distribution sites, communications infrastructure, etc. that could be activated during emergency response. It would be used to transport equipment and supplies before, during, and after any incident.

F. Mass Care Departmental Operations Center ($56,696) - This project involves the procurement of a list of equipment and supplies to be inventoried and pre-packaged for quick field deployment for the set-up of a Mass Care Department Operations Center (DOC) to support approximately 30 staff. The DOC would be utilized to facilitate set-up, operations and demobilization of evacuation sites, shelters, mass feeding locations, emergency volunteers' centers, commodity points of distribution/dissemination, etc. in the field that are needed due to any incident.

EVALUATION AND FOLLOW-UP

The Administration will recommend appropriating the remaining funds from this grant award in the total amount $334,042 as part of the 2018-2019 budget process.

PUBLIC OUTREACH/INTEREST

This memorandum will be posted on the City Council's Agenda Website for the January 9, 2018, City Council Meeting.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

The memorandum does not require input from a board or commission.

FISCAL/POLICY ALIGNMENT

This action is consistent with the following General Budget Principles: San José must focus on protecting its vital core city services for both the short and long-term and San José must continue to streamline, innovate, and simplify its operations so that the City can deliver services at a higher quality level and with better flexibility.

COST SUMMARY/IMPLICATIONS

According to the terms and conditions of the 2017 UASI grant, the City of San José will be reimbursed by the City and County of San Francisco, the fiscal agent for the Bay Area UASI, for grant-related purchases of equipment, supplies, training, and planning expenditures not to exceed $1,377,130. No matching funds are required for this grant. Any replacement or ongoing maintenance costs as well as sustainment associated with projects contained within this Agreement will be absorbed in the respective Police or Fire Departments', or OEM's existing Non-Personal/ Equipment appropriations.

BUDGET REFERENCE

The table below identifies the fund and appropriations recommended to be amended as part of this memorandum.

Fund #	Appn #	Appn. Name	Current Total Appn	Rec. Budget Action	2017-2018 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	R110	Revenue from Federal Government	$3,676,450	$1,043,088	145	10/17/2017, 78385
001	NEW	Urban Areas Security Initiative Grant - Police 2017	N/A	$720,000	N/A	N/A
001	NEW	Urban Areas Security Initiative Grant - OEM 2017	N/A	$192,263	N/A	N/A
001	NEW	Urban Areas Security Initiative Grant - Fire 2017	N/A	$130,825	N/A	N/A

CEQA

Not a Project, File No. PP10-066 (g.), Grant Agreements and MOUs.

/s/
EDGARDO GARCIA
Chief of Police

/s/
ROBERT SAPIEN, JR.
Acting Fire Chief

/s/
RAYMOND RIORDAN
Director, OEM

Margaret McCahan
MARGARET MCCAHAN
Budget Director

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2017-2018 moneys in excess of those heretofore appropriated wherefrom, said excess being at least $1,043,088.

Margaret McCahan
MARGARET MCCAHAN
Budget Director

For questions, please contact Lisa Perez, Division Manager with the Police Department at 408-537-1624, Stephanie Dueltgen with the Fire Department at 408-794-6983, or Cay Denise MacKenzie with the OEM at 408-794-7055.