



COUNCIL AGENDA: 12/12/2017
ITEM: 2.16 (17-501)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

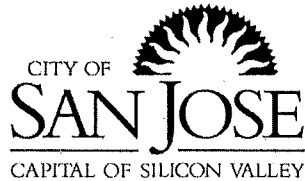
SUBJECT: SEE BELOW

DATE: December 7, 2017

SUBJECT: DISTRICT 8 COMMUNITY EVENTS.

RECOMMENDATION: As recommended by the Rules and Open Government Committee on December 6, 2017:

- (a) Approve the following District 8 events as City Council sponsored Special Events and approve the expenditure of funds:
 - (1) Volunteer Recognition Luncheon on Wednesday, December 13, 2017.
 - (2) Brigadoon Park Beautification Day on Saturday, December 16, 2017.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Sylvia
Arenas
District 8

SUBJECT: SEE BELOW

DATE: 11/30/2017

APPROVED:

11/27/17

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL
DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO
EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the following District 8 events as Council sponsored Special Event and approve the expenditure of funds:
 - a. Volunteer Recognition Luncheon on Wednesday, December 13, 2017
 - b. Brigadoon Park Beautification Day on Saturday, December 16, 2017
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 12, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

1. The Volunteer Recognition Luncheon will be held on Wednesday, December 13, 2017 at Caspian Village Restaurant and sponsored by my office. This special event will bring the community together to celebrate the holidays and recognize outstanding volunteers. The event is free and open to the public.
2. The Brigadoon Park Beautification Day will be held on Saturday, December 16, 2017 at Brigadoon Park and sponsored by my office. The event will bring the neighborhood

HONORABLE MAYOR AND CITY COUNCIL

Date of Memo

Subject: **Event Name**

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together to clean-up and beautify their community. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Sylvia Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

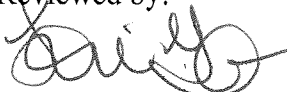
PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the December 6, 2017 Rules Committee Agenda and the December 12, 2017 City Council Agenda.

CEQA

- ☒ Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.