



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS

FROM: Toni J. Taber, CMC
City Clerk

DATE: December 1, 2017

RECOMMENDATION

Approve the following Board and Commission appointments:

1. Human Services Commission
 - a. District 1 Seat: Appoint Franklin Elieh for the term 12/12/2017 through 12/31/2018;
 - b. District 2 Seat: Appoint Jessica Dickinson Goodman for the term 12/12/2017 through 12/31/2018;
2. Neighborhoods Commission
 - a. District 1 Seat: Appoint Franklin Nguyen for the term 12/12/2017 through 6/30/2018;
 - b. District 3 Seat: Appoint Nia Celestin for the term 12/12/2017 through 6/30/2018;
 - c. District 4 Seat: Appoint Alan Hinman, Jr. for the term 12/12/2017 through 6/30/2020;
 - d. District 7 Seat: Appoint Bruce Sullivan for the term 12/12/2017 through 6/30/2018; and
 - e. District 9 Seat: Appoint Michael Young for the term 12/12/2017 through 6/30/2018.

OUTCOME

Appointment to the vacant seats will create a full membership on each of the Commissions to continue commission business.

BACKGROUND

On May 7, 2013, the City Council approved the Boards and Commission Consolidation Ordinance. Among the changes implemented in the ordinance were updates to the nomination process for the Human Services Commission and the Neighborhoods Commission.

Section 2.08.180 of the San Jose Municipal Code indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission. In the

event that a Councilmember or Mayor fails to provide a nominee or request additional recruitment, the Council Appointment Advisory Commission shall be authorized to submit a nominee to the City Council for formal appointment.

Neighborhoods Commission

Pursuant to Council Policy 0-4, unanticipated vacancies on the Neighborhoods Commission shall be nominated by the Council Appointment Advisory Commission. The Council Appointment Advisory Commission met on November 14, 2017 to interview all the eligible applicants to the Neighborhoods Commission.

ANALYSIS

Per Section 2.08.150 of the San Jose Municipal Code, "...a member may be appointed to serve a term of less than four years or a term of less than the number of years established by this chapter for the particular board of commission if the council determines that it is in the best interest of the board or commission that a member serve a shorter term in order to provide for appropriate staggered terms to preserve a continuity of membership on the board or commission."

Due to the consolidation of a number of Boards and Commissions, their varying term end dates, and the extension of Council-Nominated Commission terms all to four years, the City Clerk's Office realigned term end dates to more equally spread out vacancies, establish staggered term end dates, and preserve a continuity of membership on the boards or commissions. The members will be appointed to a term ending on the established realigned term end date for that respective seat.

A nomination for the District 5 Seat on the Senior Citizens Commission was not submitted. Pursuant to Section 2.08.180, the Council Appointment Advisory Commission is authorized to submit a nominee to City Council for formal appointment. The Subcommittee of the Council Appointment Advisory Commission will meet at a later date to submit a District 5 seat nominee.

A nomination for the District 6 Seat on the Human Services Commission was not submitted. Pursuant to Section 2.08.180, the Council Appointment Advisory Commission is authorized to submit a nominee to City Council for formal appointment. The Subcommittee of the Council Appointment Advisory Commission will meet at a later date to submit a District 6 seat nominee.

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney and the Department of Planning, Building, and Code Enforcement regarding their conflicts of interest and code enforcement reviews are also included. At the time of this writing, nominations to the various Boards and Commissions are still being accepted. A supplemental memorandum will be issued transmitting all additional nominations.

EVALUATION AND FOLLOW-UP

A core duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions.

PUBLIC OUTREACH

The Office of the City Clerk conducted an open recruitment for the vacancies from August 14, 2017 through October 2, 2017 with the following recruitment efforts:

- Council Offices and Board and Commission secretary's newsletters and distribution tools
- Posted on City Manager's Weekly Report
- Posted on the City's main website and Clerk Office's webpage
- Posted on City Calendar
- Distributed to all community centers and library branches

The memorandum has been posted on the City Clerk's website as part of the December 12, 2017 City Council Meeting Agenda.

COORDINATION


This memorandum has been coordinated with the Office of the City Attorney and the Department of Planning, Building, and Code Enforcement.

COMMISSION RECOMMENDATION/INPUT

The Council Appointment Advisory Commission will meet at a later date to nominate a candidate for the District 5 Senior Citizens Commission seat and the District 6 Human Services Commission. A supplemental memorandum will be published on or after December 8, 2017.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Elaine Trinh, Deputy City Clerk, at (408) 535-1260.