

## **U.S. Department of Justice**

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 27, 2017

Ms. Julie Edmonds-Mares City of San Jose 200 E Santa Clara St. San Jose, CA 95113

Dear Ms. Edmonds-Mares:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 17 ICAC Task Forces Invited Applications in the amount of \$425,769 for City of San Jose.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Denise Lee, Program Manager at (202) 616-3929; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

R

Alan R. Hanson Acting Assistant Attorney General

Enclosures



# **OFFICE FOR CIVIL RIGHTS**

Office of Justice Programs U.S. Department of Justice 810 7th Street, NW Washington, DC 20531

Tel: (202) 307-0690 TTY: (202) 307-2027 E-mail: askOCR@usdoj.gov Website: www.ojp.usdoj.gov/ocr

September 27, 2017

Ms. Julie Edmonds-Mares City of San Jose 200 E Santa Clara St. San Jose, CA 95113

Dear Ms. Edmonds-Mares:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

#### **Ensuring Access to Federally Assisted Programs**

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at http://ojp.gov/about/ocr/vawafaqs.htm.

#### **Enforcing Civil Rights Laws**

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

#### Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website http://www.lep.gov.

# **Ensuring Equal Treatment for Faith-Based Organizations**

The DOJ regulation, Equal Treatment for Faith-Based Organizations, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal\_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

#### Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.usdoj.gov//about/ocr/pdfs/UseofConviction\_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOPs) (see below).

#### Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEOP (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)).

### Meeting the EEOP Requirement

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at http://www.ojp.usdoj.gov/about/ocr/eeop.htm. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOsubmisson@usdoj.gov.

#### Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

#### **Ensuring the Compliance of Subrecipients**

SAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other\_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,

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Michael L. Alston Director

cc: Grant Manager Financial Analyst

CONTINUENT OF THE PARTY OF THE	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	Cooperative Agreement	PAGE 1 OF 13
1. RECIPIENT NAM	E AND ADDRESS (Including Zip Code)	4. AWARD NUMBER: 2017-MC-FX-K020	
City of San Jose 200 E Santa Clara San Jose, CA 951	ı St.		TO 09/30/2018 TO 09/30/2018
		6. AWARD DATE 09/27/2017 7.	ACTION
2a. GRANTEE IRS/V 946000419		8. SUPPLEMENT NUMBER 00	Initial
2b. GRANTEE DUN 063541874	S NO.	9. PREVIOUS AWARD AMOUNT	\$ 0
3. PROJECT TITLE		10. AMOUNT OF THIS AWARD	\$ 425,769
Silicon Valley ICA	AC Task Force Program	11. TOTAL AWARD	\$ 425,769
ON THE ATTAC 13. STATUTORY AN This project is sup 135, 206 14 . CATALOG OF I	ANT PROJECT IS APPROVED SUBJECT TO SUCH C HED PAGE(S). JTHORITY FOR GRANT ported under FY17(OJJDP - MEC - ICAC Task Force - o DOMESTIC FEDERAL ASSISTANCE (CFDA Number) Children's Assistance YMENT	ther than TTA or "HERO" veterans employment) Pub. L.	. No. 115-31, 131 Stat.
	AGENCY APPROVAL	GRANTEE ACCEPTAN 18. TYPED NAME AND TITLE OF AUTHORIZED	
16. I YPED NAME A Alan R. Hanson Acting Assistant A		18. TYPED NAME AND TITLE OF AUTHORIZED Julie Edmonds-Mares Deputy City Manager	GRANTEE OFFICIAL
-	APPROVING OFFICIAL	19. SIGNATURE OF AUTHORIZED RECIPIENT O	OFFICIAL 19A. DATE
	AGENC	Y USE ONLY	
FISCAL FUND YEAR CODE	CLASSIFICATION CODES BUD. DIV. ACT. OFC. REG. SUB. POMS AMOUNT MC 70 00 00 425769	21. SMCTGT0038	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

A STATE OF THE STA	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	Office of Justice ProgramsAWARD CONTINUATIONOffice of Juvenile Justice andSHEET					
PROJECT NUMI	BER 2017-MC-FX-K020	AWARD DATE 09/27/2017					
	SPECIAL	CONDITIONS					
1. R	equirements of the award; remedies for non-co	ompliance or for materially false statements					
su		ements of the award. Compliance with any certificate to conduct during the period of performance					
co m av	ondition incorporated by reference below, or a nay result in the Office of Justice Programs ("O ward. Among other things, the OJP may withh	award requirements whether a condition set ou certification or assurance related to conduct durin JP") taking appropriate action with respect to the old award funds, disallow costs, or suspend or ter JP, also may take other legal action as appropriat	g the award period recipient and the minate the award.				
oi ai	r omission of a material fact) may be the subject	tement to the federal government related to this a ct of criminal prosecution (including under 18 U.S nposition of civil penalties and administrative ren 730 and 3801-3812).	S.C. 1001 and/or 1621,				
sł he	hall first be applied with a limited construction	vard be held to be invalid or unenforceable by its so as to give it the maximum effect permitted by l or -unenforceable, such provision shall be deeme	law. Should it be				
2. A	applicability of Part 200 Uniform Requirements	3					
aı		t Principles, and Audit Requirements in 2 C.F.R. (together, the "Part 200 Uniform Requirements")					
sı D (r	The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2017 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2017 award.						
		200 Uniform Requirements as they relate to OJP gov/funding/Part200UniformRequirements.htm.	awards and subawards				
th		s from documents or other materials prepared or one way from, the provisions of the Part 200 Unifortion.					
3. C	compliance with DOJ Grants Financial Guide						
D		ants Financial Guide as posted on the OJP websit //ojp.gov/financialguide/DOJ/index.htm), includir ance.					

CONTUNE NTOPOLOGY	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 3 OF 13
PROJECT NUM	BER 2017-MC-FX-K020	AWARD DATE 09/27/2017	
	SPECIAL	CONDITIONS	
4. R	Required training for Point of Contact and all Fi	inancial Points of Contact	
c ra tl F c P	ompleted an "OJP financial management and g ecipient's acceptance of the award. Successful his condition. In the event that either the POC or an FPOC for POC must have successfully completed an "OJ alendar days after (1) the date of OJP's appro-	ial Points of Contact (FPOCs) for this award mus grant administration training" by 120 days after th completion of such a training on or after January this award changes during the period of perform IP financial management and grant administration val of the "Change Grantee Contact" GAN (in the on on the new FPOC in GMS (in the case of a new y 1, 2015, will satisfy this condition.	e date of the 1, 2015, will satisfy ance, the new POC or n training" by 120 e case of a new
р		DJP financial management and grant administration www.ojp.gov/training/fmts.htm. All trainings the detection.	
с		mediately withhold ("freeze") award funds if the ure to comply also may lead OJP to impose addition	
5. R	Requirements related to "de minimis" indirect co	ost rate	
iı C U	ndirect cost rate described in 2 C.F.R. 200.414( DJP in writing of both its eligibility and its elect	niform Requirements and other applicable law to (f), and that elects to use the "de minimis" indirec- tion, and must comply with all associated require may be applied only to modified total direct costs	t cost rate, must advise ments in the Part 200
6. R	Requirement to report potentially duplicative fu	nding	
fi o ic a a	unds during the period of performance for this a f those other federal awards have been, are bein dentical cost items for which funds are provide warding agency (OJP or OVW, as appropriate)	s of federal funds, or if the recipient receives any award, the recipient promptly must determine wh ng, or are to be used (in whole or in part) for one d under this award. If so, the recipient must prom in writing of the potential duplication, and, if so ion or change-of-project-scope grant adjustment ing.	ether funds from any or more of the nptly notify the DOJ requested by the DOJ

SUMENT OF T	Souther a state	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 4 OF 13
PROJECT NU	MBER	2017-MC-FX-K020	AWARD DATE         09/27/2017	
		SPECIAL	CONDITIONS	
7.	Requir	rements related to System for Award Man	agement and Universal Identifier Requirements	
	curren		irements regarding the System for Award Manag This includes applicable requirements regarding re- tion in SAM.	
	(first-t		restrictions on subawards ("subgrants") to first-tion subawards to entities that do not acquire and por SAM registration.	
	at http:		to SAM and to unique entity identifiers are poste ward condition: System for Award Management by reference here.	
			individual who received the award as a natural p or she may own or operate in his or her name).	erson (i.e., unrelated to
8.	All sul	pawards ("subgrants") must have specific	federal authorization	
	author	ization of any subaward. This condition a istrative requirements OJP considers a	e") at any tier, must comply with all applicable re applies to agreements that for purposes of feder "subaward" (and therefore does not consider a pre-	al grants
	https://		of any subaward are posted on the OJP web site prization.htm (Award condition: All subawards ( ated by reference here.	
9.	-	ic post-award approval required to use a r 1 \$150,000	noncompetitive approach in any procurement con	tract that would
	specifi Simpli	c advance approval to use a noncompetiti fied Acquisition Threshold (currently, \$1 l grants administrative requirements OJ	e") at any tier, must comply with all applicable re ive approach in any procurement contract that we 50,000). This condition applies to agreements th IP considers a procurement "contract" (and theref	uld exceed the at for purposes of
	an OJH (Awar	P award are posted on the OJP web site at	oval to use a noncompetitive approach in a procu https://ojp.gov/funding/Explore/Noncompetitive al required to use a noncompetitive approach in a ncorporated by reference here.	Procurement.htm

AND NT OF ROOM		U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>		CONTINUATION SHEET rative Agreement	PAGE 5 OF 13	
PROJECT NU	MBER	2017-MC-FX-K020	AWARD DATE	09/27/2017		
		SPECIAL	CONDITIONS			
10.		ements pertaining to prohibited conduct 1 thority to terminate award)	elated to trafficki	ng in persons (including reporti	ng requirements and	
	require part of	cipient, and any subrecipient ("subgranted ments to report allegations) pertaining to recipients, subrecipients ("subgrantees"), recipient or of any subrecipient.	prohibited condu	ct related to the trafficking of p	ersons, whether on the	
	OJP we	tails of the recipient's obligations related eb site at https://ojp.gov/funding/Explore. et by recipients and subrecipients related to ty to terminate award)), and are incorpor	/ProhibitedCondu to trafficking in p	ct-Trafficking.htm (Award condersons (including reporting requ	dition: Prohibited	
11.	Compl other e	iance with applicable rules regarding app vents	roval, planning, a	nd reporting of conferences, me	eetings, trainings, and	
	The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.					
		ation on the pertinent DOJ definition of c Financial Guide (currently, as section 3.7).				
12.	Requir	ement for data on performance and effect	tiveness under the	award		
	The da solicita	cipient must collect and maintain data that ta must be provided to OJP in the manner ation or other applicable written guidance mance and Results Act (GPRA) and the C	r (including within . Data collection	n the timeframes) specified by C supports compliance with the G	DJP in the program	
13.	OJP Tı	aining Guiding Principles				
	Any training or training materials that the recipient or any subrecipient ("subgrantee") at any tier develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/ojptrainingguidingprinciples.htm.					
14.	Effect	of failure to address audit issues				
	The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.					
15.	Potenti	al imposition of additional requirements				
	(OJP o	cipient agrees to comply with any additio r OVW, as appropriate) during the period or purposes of the DOJ high-risk grantee	1 of performance f			

CONTENTION OF	ICL & SUIVOS	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 6 OF 13		
PROJECT NUI	MBER	2017-MC-FX-K020	AWARD DATE 09/27/2017			
		SPECIAL	CONDITIONS			
16.	Compl	iance with DOJ regulations pertaining to	civil rights and nondiscrimination - 28 C.F.R. Par	rt 42		
	C.F.R.		e") at any tier, must comply with all applicable re- able requirements in Subpart E of 28 C.F.R. Part			
17.	Compl	iance with DOJ regulations pertaining to	civil rights and nondiscrimination - 28 C.F.R. Pa	rt 54		
			e") at any tier, must comply with all applicable re- on on the basis of sex in certain "education progra			
18.	Compl	iance with DOJ regulations pertaining to	civil rights and nondiscrimination - 28 C.F.R. Pa	rt 38		
	C.F.R.	Part 38, specifically including any applic	e") at any tier, must comply with all applicable re- able requirements regarding written notice to pro 8 C.F.R., a DOJ regulation, was amended effective	gram beneficiaries and		
	religio Part 38 engage	n, a religious belief, a refusal to hold a rel 3 also sets out rules and requirements that	rules that prohibit specific forms of discrimination igious belief, or refusal to attend or participate in pertain to recipient and subrecipient ("subgranted es, as well as rules and requirements that pertain ganizations.	a religious practice. ") organizations that		
	availat	ble via the Electronic Code of Federal Reg	ships with Faith-Based and Other Neighborhood gulations (currently accessible at https://www.ecf 28-Judicial Administration, Chapter 1, Part 38, ur	r.gov/cgi-		
19.	Restric	ctions on "lobbying"				
	In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)					
	Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.					
	Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.					
OJP FORM 4000	0/2 (REV	. 4-88)				

OF LOSING THE REAL PROPERTY OF	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 7 OF 13
PROJECT NUMB	ER 2017-MC-FX-K020	AWARD DATE 09/27/2017	<u> </u>
	SPECIAL	CONDITIONS	
20. Co	mpliance with general appropriations-law res	strictions on the use of federal funds (FY 2017)	
fec pro htt Sh fal	eral funds set out in federal appropriations st visions" in the Consolidated Appropriations os://ojp.gov/funding/Explore/FY17Appropria ould a question arise as to whether a particula	ationsRestrictions.htm, and are incorporated by re ar use of federal funds by a recipient (or a subrecip estriction, the recipient is to contact OJP for guida	ous "general ference here. pient) would or might
21. Re	porting potential fraud, waste, and abuse, and	l similar misconduct	
Th Ge per cor mi Po OI	e recipient, and any subrecipients ("subgrante neral (OIG) any credible evidence that a prin son has, in connection with funds under this nmitted a criminal or civil violation of laws p sconduct. ential fraud, waste, abuse, or misconduct inv G by (1) mail directed to: Office of the Insp	ees") at any tier, must promptly refer to the DOJ C cipal, employee, agent, subrecipient, contractor, s award (1) submitted a claim that violates the Fa pertaining to fraud, conflict of interest, bribery, gr volving or relating to funds under this award shoul bector General, U.S. Department of Justice, Invest Vashington, DC 20530; (2) e-mail to: oig.hotline@	ubcontractor, or other lse Claims Act; or (2) atuity, or similar d be reported to the igations Division,
the (fa	DOJ OIG hotline: (contact information in Ex).	nglish and Spanish) at (800) 869-4499 (phone) or	
Ad	ditional information is available from the DC	DJ OIG website at https://www.usdoj.gov/oig.	

	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 8 OF 13
PROJECT NUMBER	2017-MC-FX-K020	AWARD DATE 09/27/2017	
	SPECIAL	CONDITIONS	
22. Restr	ictions and certifications regarding non-dis	sclosure agreements and related matters	
subco agree accor	ontract with any funds under this award, ma ment or statement that prohibits or otherwi	er this award, or entity that receives a procuremer ay require any employee or contractor to sign an i ase restricts, or purports to prohibit or restrict, the o an investigative or law enforcement representate information.	nternal confidentiality reporting (in
requin sensit	rements applicable to Standard Form 312 (	inderstood by the agency making this award, to co which relates to classified information), Form 44 ther form issued by a federal department or agenc	14 (which relates to
1. In	accepting this award, the recipient		
or co		uired internal confidentiality agreements or staten se currently restrict (or purport to prohibit or restr e as described above; and	
agree or abu writte	ments or statements that prohibit or otherw use as described above, it will immediately	is or has been requiring its employees or contractories restrict (or purport to prohibit or restrict), reported any further obligations of award funds, will g this award, and will resume (or permit resumption by that agency.	orting of waste, fraud, provide prompt
2. If both-	-	is award to make subawards ("subgrants"), procu	rement contracts, or
a. it i	represents that		
(whet requir prohi	ther through a subaward ("subgrant"), proceedings or has required internal confidentiality a	e recipient's application proposes may or will recu urement contract, or subcontract under a procurer agreements or statements from employees or cont ort to prohibit or restrict) employees or contractors	nent contract) either tractors that currently
(2) it	t has made appropriate inquiry, or otherwis	e has an adequate factual basis, to support this rep	presentation; and
under or oth imme the fe	this award is or has been requiring its emp nerwise restrict (or purport to prohibit or re ediately stop any further obligations of awa	any subrecipient, contractor, or subcontractor enti- ployees or contractors to execute agreements or st strict), reporting of waste, fraud, or abuse as desc and funds to or by that entity, will provide prompt resume (or permit resumption of) such obligations	atements that prohibit ribed above, it will written notification to
	V. 4-88)		

OR CONTRACTOR OF THE	AMS * 2015	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 9 OF 13
PROJECT NU	UMBER 2	2017-MC-FX-K020	AWARD DATE 09/27/2017	
		SPECIAL	CONDITIONS	
23.	Complia		hibitions on reprisal; notice to employees)	
	U.S.C. 4 employe gross wa	712, including all applicable provisions e as reprisal for the employee's disclosu	nust comply with, and is subject to, all applicable that prohibit, under specified circumstances, disc tre of information related to gross mismanagemen ity relating to a federal grant, a substantial and spe gulation related to a federal grant.	rimination against an tof a federal grant, a
		pient also must inform its employees, in e rights and remedies under 41 U.S.C. 4	writing (and in the predominant native language 4712.	of the workforce), of
		question arise as to the applicability of he DOJ awarding agency (OJP or OVW	the provisions of 41 U.S.C. 4712 to this award, the provisions of 41 U.S.C. 4712 to this award, the <i>I</i> , as appropriate) for guidance.	ne recipient is to
24.	Encoura	gement of policies to ban text messaging	g while driving	
	51225 (C banning award, a	October 1, 2009), DOJ encourages recip employees from text messaging while d	eadership on Reducing Text Messaging While Dri ients and subrecipients ("subgrantees") to adopt a lriving any vehicle during the course of performir s and conduct education, awareness, and other ou	nd enforce policies og work funded by this
25.	Require	nent to disclose whether recipient is des	signated "high risk" by a federal grant-making age	ency outside of DOJ
	during th informat includes performat the follo was desi	he course of the period of performance up ion to OJP by email at OJP.Compliance any status under which a federal award ance, or other programmatic or financial wing: 1. The federal awarding agency the gnated high risk, 3. The high-risk point	leral grant-making agency outside of DOJ, curren inder this award, the recipient must disclose that the Reporting@ojp.usdoj.gov. For purposes of this of ing agency provides additional oversight due to the concerns with the recipient. The recipient's discl hat currently designates the recipient high risk, 2. of contact at that federal awarding agency (name risk status, as set out by the federal awarding agency	act and certain related lisclosure, high risk ne recipient's past osure must include The date the recipient phone number, and
26.	that he o		e recipient and any subrecipients agree to sign a c to abide by all of the conditions pertaining to con uide.	
27.	justificat		al of any consultant rate in excess of \$650 per day by the Office of Justice Programs (OJP) program	

OF LOSTICE WAR		U.S. Department of JusticeAWARD CONTINUATIONOffice of Justice ProgramsAWARD CONTINUATIONOffice of Juvenile Justice and Delinquency PreventionSHEETCooperative Agreement		PAGE 10 OF 13
PROJECT NU	MBER	2017-MC-FX-K020	AWARD DATE 09/27/2017	
		SPECIAL	CONDITIONS	
28.	irrevoc connec	able license to reproduce, publish, or oth tion with derivative works), for Federal p ward; and (2) any rights of copyright to v	ustice Programs (OJP) reserves a royalty-free, nor erwise use, and authorize others to use (in whole o purposes: (1) any work subject to copyright develo which a recipient or subrecipient purchases owner	or in part, including in oped under an award
	produc data fo	ed under an award or subaward; and (2) a	to (1) obtain, reproduce, publish, or otherwise authorize others to receive, reproduce, publish, or as defined in Federal Acquisition Regulation (FA	otherwise use such
		e responsibility of the recipient (and of ea subaward under this award.	ich subrecipient, if applicable) to ensure that this o	condition is included
	data ne contrac bring s	cessary to fulfill the recipient's obligation etor, or subcontractor refuses to accept ter	om subrecipients, contractors, and subcontractors on as to the Government under this award. If a proper rms affording the Government such rights, the rec ogram manager for the award and not proceed wit OJP program office.	osed subrecipient, ipient shall promptly
29.	more a execution obligation the	nd, in certain circumstances, to report the ves of the recipient and first-tier subrecipions, which derive from the Federal Fund	irements to report first-tier subawards ("subgrants e names and total compensation of the five most h bients (first-tier "subgrantees") of award funds. T ling Accountability and Transparency Act of 2000 Explore/FFATA.htm (Award condition: Reporting by reference here.	ighly compensated he details of recipient 5 (FFATA), are posted
	award		ent, does not apply to an award made to an individ business or non-profit organization that he or she	
30.	reasons approp Change	s. Successors to key personnel must be a riate information, including, but not limit	l designated in the application shall be replaced of pproved, and such approval is contingent upon su ted to, a resume. OJP will not unreasonably with y notification to OJP and submission of resumes,	bmission of nold approval.
31.	employ federal for that	vee of the award recipient at a rate that ex government's Senior Executive Service (	ot be used to pay cash compensation (salary plus baceeds 110% of the maximum annual salary payabe (SES) at an agency with a Certified SES Performants sate an employee at a higher rate, provided the anall funds.)	ble to a member of the ance Appraisal System
			e under this award may be waived on an individua ogram announcement under which this award is n	

CONTRACTOR OF THE PARTY OF THE		U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 11 OF 13		
PROJECT NUI	MBER	2017-MC-FX-K020	AWARD DATE 09/27/2017			
		SPECIAL	CONDITIONS			
	32. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.					
	using th www.w	he SF 425 Federal Financial Report form whitehouse.gov/omb/grants/standard_form	financial status reports to OJP on-line (at https:// (available for viewing at ns/ff_report.pdf), not later than 30 days after the later than 90 days following the end of the award	end of each calendar		
	of the r	eporting periods, which are June 30 and	reports. Progress reports shall be submitted withi December 31, for the life of the award. These rep gh the Internet at https://grants.ojp.usdoj.gov/.			
	<ol> <li>ICAC Annual Reports         The recipient agrees to submit annual reports to OJP that set forth the following:         (A) The number of law enforcement agencies participating in Internet crimes against children program standards         established by the task force. (B) Staffing levels of the task force, including the number of investigators, prosecutors,         education specialists, and forensic specialists dedicated to investigating and prosecuting Internet crimes against         children.     </li> </ol>					
		ipient agrees to forward reports of ICAC ted site.	Task Force Program Monthly Performance Meas	sures to the OJJDP-		
37.	The rec	ipient agrees to comply with the OJJDP	approved ICAC Task Force Operational and Inve	stigative Standards		
	The Office of Juvenile Justice and Delinquency Prevention has elected to enter into a Cooperative Agreement rather than a grant with the recipient. This decision reflects the mutual interest of the recipient and OJJDP in the operation of the project as well as the anticipated level of Federal involvement in this project. OJJDP's participatory role in the project is as follows:					
	a. Revie operatio		ling changes to such plans, and key decisions pert	aining to project		
	b. Review and approve major project generated documents and materials used in the provision of project services. Provide guidance in significant project planning meetings, and participate in project sponsored training events or conferences.					

	U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>		CONTINUATION SHEET rative Agreement	PAGE 12 OF 13
PROJECT NUMBER	2017-MC-FX-K020	AWARD DATE	09/27/2017	<u> </u>
	SPECIAL	CONDITIONS		
simi	in 45 calendar days after the end of any con- lar event funded under this award, and the t ide the program manager with the following	otal cost of which	exceeds \$20,000 in award fund	
1) na	ame of event;			
2) ev	vent dates;			
3) lo	cation of event;			
4) ni	umber of federal attendees;			
5) ni	umber of non-federal attendees;			
6) co	osts of event space, including rooms for brea	ak-out sessions;		
7) co	osts of audio visual services;			
8) of	her equipment costs (e.g., computer fees, te	elephone fees);		
9) co	osts of printing and distribution;			
10) (	costs of meals provided during the event;			
11) (	costs of refreshments provided during the ev	vent;		
12) (	costs of event planner;			
13) (	costs of event facilitators; and			
14) :	any other costs associated with the event.			
	recipient must also itemize and report any os that are paid or reimbursed with cooperation			presenters, speakers)
1) m	eals and incidental expenses (M&IE portion	n of per diem);		
2) lo	dging;			
3) tr	ansportation to/from event location (e.g., co	ommon carrier, Pri	vately Owned Vehicle (POV));	and,
4) lo	cal transportation (e.g., rental car, POV) at	event location.		
	that if any item is paid for with registration not need to be reported.	n fees, or any othe	r non-award funding, then that p	portion of the expense
	ner instructions regarding the submission of ncial Guide Conference Cost Chapter.	f this data, and hov	w to determine costs, are availab	ble in the OJP

AND		U.S. Department of Justice Office of Justice Programs <b>Office of Juvenile Justice and</b> <b>Delinquency Prevention</b>	AWARD CONTINUATION SHEET Cooperative Agreement	PAGE 13 OF 13			
PROJECT NUMBER		2017-MC-FX-K020	AWARD DATE 09/27/2017	I			
SPECIAL CONDITIONS							
40.	40. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any page that provide results or outputs from the service:						
"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, i content, technical infrastructure, and policies, and any services or tools provided)."							
	The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.						
41.	The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.						
42.	Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS						
	The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").						
	The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at https://ojp.gov/funding/FAPIIS.htm (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.						



# **U.S. Department of Justice**

Office of Justice Programs

Office of Juvenile Justice and Delinquency Prevention

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Lou Ann Holland, OJJDP NEPA Coordinator

Subject: Categorical Exclusion for City of San Jose

This award is made as part of the Internet Crimes Against Children Task Force Program. Awards under this program will be used to support State and local law enforcement agencies to maintain and expand State and regional task forces to address technology-facilitated child exploitation. None of the following activities will be conducted either under this award or a related third party action: 1) New construction; 2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species; 3) A renovation which will change the basic prior use of a facility or significantly change its size; 4) Research and technology whose anticipated and future application could be expected to have an effect on the environment; or 5) Implementation of a program involving the use of chemicals, other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments. Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

	U.S. Department of Justice Office of Justice Programs Office of Juvenile Justice and Delinquency Prevention	GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY Cooperative Agreement		
		PROJECT NUMBER 2017-MC-FX-K020	PAGE 1 OF 1	
This project is supported	d under FY17(OJJDP - MEC - ICAC Task Force - other	than TTA or "HERO" veterans employment) Pub	L. No. 115-31, 131 Stat. 135, 206	
1. STAFF CONTACT ( Denise Lee (202) 616-3929	Name & telephone number)	2. PROJECT DIRECTOR (Name, address & telephone number) Jennifer Otani Senior Analyst City of San Jose 200 E Santa Clara St San Jose, CA 95113-1903 (408) 537-1618		
3a. TITLE OF THE PRO OJJDP FY 17 ICAC Tas	DGRAM k Forces Invited Applications	3b. POMS ( ON RE	CODE (SEE INSTRUCTIONS VERSE)	
4. TITLE OF PROJECT Silicon Valley ICAC				
5. NAME & ADDRESS City of San Jose 200 E Santa Clara S San Jose, CA 95113	St.	6. NAME & ADRESS OF SUBGRANTEE		
7. PROGRAM PERIOD	)	8. BUDGET PERIOD		
FROM: 07	7/01/2017 TO: 09/30/2018	FROM: 07/01/2017 TO: 09/30/2018		
9. AMOUNT OF AWA \$ 425,769	RD	10. DATE OF AWARD 09/27/2017		
11. SECOND YEAR'S	BUDGET	12. SECOND YEAR'S BUDGET AMOUNT		
13. THIRD YEAR'S BU	JDGET PERIOD	14. THIRD YEAR'S BUDGET AMOUNT		
	RIPTION OF PROJECT (See instruction on reverse) Crimes Against Children (ICAC) Task Force Program,	consists of State and local law enforcement task f	orces dedicated to developing	

The National Internet Crimes Against Children (ICAC) Task Force Program, consists of State and local law enforcement task forces dedicated to developing effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases. Each State and local task force that is part of the national program shall: 1) consist of State and local investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force; 2) engage in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children; 3) provide forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and others concerned with Internet crimes against children; 4) develop multijurisdictional, multiagency partnerships and responses to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses; 5) participate in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resources of such task force; 6) establish or adopt investigative and

prosecution standards consistent with established norms, to which such task force shall comply; 7) investigate, and seek prosecution on tips related to Internet crimes against children, including tips from Operation Fairplay, the National Internet Crimes Against Children Data System, the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, State, and local agencies, with priority being given to investigate leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of seriousness of offense or dangerousness to the community; 8) develop procedures for handling seized evidence for ICAC task force lead agencies and affiliate agencies; 9) maintain reports required by OJJDP and other reports and records as determined by the Attorney General; and, 10) seek to comply with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located.

The purpose of this project is to enhance and expand the Silicon Valley ICAC Task Force to address technology-facilitated child exploitation in order to prevent, interdict, and investigate ICAC offenses. In order to achieve the project's goals and objectives, the San Jose Police Department (PD) identified these activities for the Task Force: 1) conduct thorough and efficient computer forensic examinations and investigations; 2) continue partnerships with county and Federal prosecutors to increase prosecutions; 3) build capacity in its geographical region to increase the number of agencies involved in the Task Force; and 4) conduct community outreach and education on Internet safety. These activities will work to increase Task Force and affiliate capacity to investigate cases; conduct sound, efficient forensic searches; and increase public awareness about ICAC and prevention and intervention resources. Funding will be used to provide: investigative personnel overtime and training to ICAC members, such as; the National Law Enforcement Training on Child Exploitation, computer forensics training, and National ICAC core training. In addition, the San Jose PD will use grant funds for operational and investigative costs such as software licenses, storage devices, and internet and smartphone service. CA/CF