CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

COUNCIL AGENDA: 12/05/17
FILE: 17-401
ITEM: 2.11

CITY COUNCIL ACTION REQUEST			
Department(s): Finance	**CEQA:** Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	**Coordination:** Department of Parks, Recreation Neighborhood & Services, City Attorney's Office, City Manager's Budget Office	**Dept. Approval:** /s/ Julia H. Cooper
Council District(s): Citywide			**CMO Approval:** 11-20-17

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR STEAM CLEANING SERVICES FOR WALKWAYS, BENCHES & HARD SURFACES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1) Execute a Purchase Order with Universal Maintenance (San José, CA) for steam cleaning services for walkways, benches & hard surfaces for an initial twelve-month term starting on or about December 1, 2017 and ending on or about November 30, 2018, in the amount not-to-exceed $105,655;

2) Approve additional funds in the event additional services are required during the initial term, subject to the same unit pricing, terms and conditions, and subject to the appropriation of funds; and

3) Exercise up to four additional one-year options to extend the term with the final option year ending on or about November 30, 2022, subject to the appropriation of funds.

Desired Outcome: To ensure infrastructure at parks, facilities and local attractions are kept clean and hazard-free.

BASIS FOR RECOMMENDATION:

The City's downtown parks provide locations for countless events, such as Christmas, Music and Pumpkins in the Park, Super Bowl 50, U.S. Gymnastic Finals, and San Jose Sharks Stanley Cup Finals. These events, along with high visitation and public use, require ongoing steam cleaning services to the park infrastructure to provide, clean and hazard-free locations for recreational activities.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure steam cleaning services. Three bids were received from Universal Maintenance, Superior Pressure Washing, and Webco Sweeping. Staff recommends award of the Purchase Order to Universal Maintenance, Inc. as the lowest responsive and responsible bidder pursuant to the formal bidding procedures of the San José Municipal Code, Section 4.12.310B.

This Council item is consistent with Council approved Budget Strategy to serve, foster, and strengthen the community by providing access to lifelong learning, opportunities to enjoy life, and preserving healthy neighborhoods.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2017-2018 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
345	0642	PRNS Non-Personal/Equipment	$400,000	$55,000	1042	10/17/17, Ord. No.30014
001	0642	PRNS Non-Personal/Equipment	$21,204,111	$50,655	731	10/17/17, Ord. No.30014

FOR QUESTIONS CONTACT: Mark Giovannetti, Deputy Director of Finance at 408-535-7052