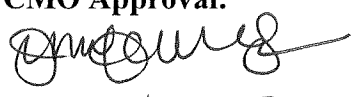


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	<b>Coordination:</b> DOT, PW - Office of Equality Assurance, City Attorney's Office, CMO - Budget Office	<b>Dept. Approval:</b> Julia Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  11-20-17

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR LANDSCAPE RENOVATION AND REPAIR SERVICES FOR SPECIAL ASSESSMENT MAINTENANCE DISTRICT LANDSCAPE AREAS**

**RECOMMENDATION:**

Adopt a resolution for the City Manager to:

1. Execute Purchase Orders with Bayscape Landscape Management (San José, CA) and Brightview Landscape Services (San José, CA) for landscape renovation and repairs services for special district landscape areas, for an initial twelve-month period, starting on or about December 1, 2017 and ending on or about November 30, 2018, for a total aggregate amount not-to-exceed \$1,530,000.
2. Approve a 10% contingency of \$153,000 to use if the City's requirement for the service exceeds estimates.
3. Execute up to four additional one-year options to extend the term of the Purchase Order, with the last option year ending on or about November 30, 2022, subject to the annual appropriation of funds.

**Desired Outcome:** Ensure San José's Special District landscape areas are renovated and maintained properly.

**BASIS FOR RECOMMENDATION:**

The City's current landscape vendors supporting Special Maintenance Districts 1 (Los Paseos), 15 (Silver Creek) and 19 (River Oaks) have been unable to meet the City's scheduling or completion requirements for landscape and renovation projects due to workload and capacity issues. Therefore, it was necessary to solicit proposals for vendors to provide additional capacity for these services.

On August 9, 2017, a competitive Request for Proposal (RFP) was facilitated by the Finance Department to procure landscape renovation and repair services. The RFP was structured to allow for multiple awards to assist in the backlog of projects. Fifty-six firms viewed the solicitation and three proposals were received by the September 6, 2017 due date as demonstrated below:

- Bayscape Landscape Management (San José, CA)
- Brightview Landscape Services (San José, CA)
- Sansei Gardens (Fremont, CA)

Sansei Gardens was disqualified for submitting a non-responsive proposal. Bayscape and Brightview submitted responsive proposals that exceeded all requirements of the RFP, therefore, Staff recommends award to Bayscape Landscape Management and Brightview Landscape Services pursuant to the procurement procedures set forth in the San José Municipal Code, Section 4.12.310C.

Commission Requirements: This item does not have input from board or commission.

Office of Equality Assurance: Living Wage or Prevailing Wage, whichever is higher, is applicable to work under this purchase order.

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn. Name*	Total Appn	Amt. for Recommendation	2017-2018 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
368	0512	Special Landscape Districts (MD-15)	\$2,173,333	\$1,200,000	1019	6/20/2017 Ord. No. 29962
352	0512	Special Landscape Districts (MD-1)	\$468,514	\$330,000	1012	6/20/2017 Ord. No. 29962

\*Special District 19 will not be renovated during the initial term of the Purchase Order

**FOR QUESTIONS CONTACT:** Mark Giovannetti, Deputy Director, Finance at 408-535-7052