



COUNCIL AGENDA: 11/14/2017
ITEM: 2.14 (17-369)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: November 9, 2017

SUBJECT: DISTRICT 7 COMMUNITY EVENTS.

RECOMMENDATION: As recommended by the Rules and Open Government Committee on November 8, 2017:

- (a) Retroactively approve the Dump Your Junk at Dahl Elementary School on Saturday, September 16, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
 - (1) Ring in the New Year Celebration on Sunday, December 31, 2017 at the Vietnamese American Community Center;
 - (2) TET Festival on Saturday, February 24, 2018 at the Vietnamese American Community Center; and
 - (3) Black April Commemoration on Monday, April 30, 2018 at City Hall Rotunda.
- (c) Approve and accept donations from various individuals, businesses, or community groups to support the event.



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Councilmember Tam
Nguyen
District 7

SUBJECT: SEE BELOW

DATE: November 2, 2017

APPROVED:

SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Retroactively approve the Dump Your Junk at Dahl Elementary School on Saturday, September 16, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
 - a. Ring In the New Year Celebration on Sunday, December 31, 2017 at the Vietnamese American Community Center;
 - b. TET Festival on Saturday, February 24, 2018 at the Vietnamese American Community Center;
 - c. Black April Commemoration on Monday, April 30, 2018 at City Hall Rotunda.
3. Approve and accept donations from various individuals, businesses, or community groups to support the events listed in paragraphs 1-2.
4. Place the item on the November 14, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Dump Your Junk was held on Saturday, September 16, 2017 at Dahl Elementary School and sponsored by Councilmember Tam Nguyen. The event will provide bins for residents to dump their junk and learn about city services. The event is free and open to the public.
2. Ring in the New Year Celebration will be held on Sunday, December 31, 2017 at the Vietnamese American Community Center and sponsored by Councilmember Tam Nguyen. The event will give opportunity for residents to celebrate accomplishments in the district and learn about city services. The event is free and open to the public.
3. TET Festival will be held on Saturday, February 24, 2017 at the Vietnamese American Community Center and sponsored by Councilmember Tam Nguyen. The event will celebrate Vietnamese culture and heritage and provide resources for participants. The event is free and open to the public.
4. Black April Commemoration will be held on Monday, April 30, 2018 at the San Jose City Hall Rotunda and sponsored by the Vietnamese American Roundtable and Councilmember Tam Nguyen. The event will offer a variety of entertainment, a resource fair, and cultural activities. The event is free and open to the public.
5. Approve and accept donations from various individuals, businesses, or community groups to support the events listed above.
6. Place the item on the November 14, 2017 Council Agenda for action.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 14, 2017 City Council Agenda.

HONORABLE MAYOR AND CITY COUNCIL

11/8/2017

Subject: District 7 Community Events

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CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- X Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- X Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.