

COUNCIL AGENDA: 11/7/2017  
ITEM: 2.16 (17-337)

## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

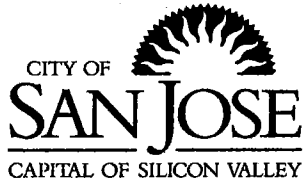
**DATE:** November 3, 2017

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**SUBJECT: TRI-VILLAGE ADVISORY GROUP APPRECIATION DINNER.**

**RECOMMENDATION:** As referred by the Rules and Open Government Committee on November 1, 2017:

- (a) Retroactively approve the Tri-Village Advisory Group Appreciation Dinner held on Monday, November 6, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Chappie Jones  
District 1

**SUBJECT:** SEE BELOW

**DATE:** October 24<sup>th</sup>, 2017

APPROVED: 

**SUBJECT: RETROACTIVE APPROVAL OF TRI-VILLAGE ADVISORY GROUP  
APPRECIATION DINNER SPONSORED BY COUNCIL DISTRICT 1 AS A  
CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY  
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES  
FOR THE EVENT**

## RECOMMENDATION

1. Retroactively approve the Tri-Village Advisory Group Appreciation Dinner scheduled on Monday, November 6<sup>th</sup> as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the Tuesday, November 7<sup>th</sup>, 2017 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Tri-Village Advisory Group Appreciation Dinner will be held on Monday, November 6<sup>th</sup> at Blue Door Restaurant and sponsored by Councilmember Chappie Jones. This special event will honor community volunteers who participated in the Urban Village Planning process for over two years. The community volunteers attended over 24 meetings and spent hundreds of hours assisting City Departments with the planning of key growth areas in District 1. The event is free and open to the public.

10/24/17

Subject: Tri-Village Advisory Group Appreciation Dinner

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### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Chappie Jones will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 1, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the November 1<sup>st</sup>, 2017 Rules Committee Agenda and the November 7<sup>th</sup>, 2017 City Council Agenda.

### **CEQA**

- ☒ Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.