



**MINUTES OF THE
NEIGHBORHOOD SERVICES & EDUCATION COMMITTEE**

SAN JOSE, CALIFORNIA

THURSDAY, SEPTEMBER 14, 2017

The Neighborhood Services & Education Committee of the City of San José convened in regular session at 1:35 p.m. in the Committee Rooms 118-120, Council Wing, City Hall.

PRESENT: Councilmember Donald Rocha, Chair; Councilmember Sylvia Arenas, Vice Chair (1:52 p.m.); Councilmember Tam Nguyen, member.

ABSENT: Councilmember Raul Peralez and Councilmember Sergio Jimenez, Members.

STAFF: Director of Parks, Recreation and Neighborhood Services Angel Rios; Senior Deputy City Attorney Karin Murabito; Interim Legislative Secretary Suzanne Guzzetta .

CONSENT CALENDAR

No items were presented.

REPORTS TO COMMITTEE

(1) Fiscal Year 2016-2017 Consolidated Annual Performance Evaluation Report (CAPER)

Documents Filed: (1) Memorandum from Director of Housing Jacky Morales-Ferrand, dated September 1, 2017, recommending acceptance of the report; (2) Staff presentation, dated September 14, 2017, entitled, “Consolidated Annual Performance Evaluation Report -(CAPER).”

Housing Interim Division Manager James Stagi and Interim Housing Policy & Planning Admin Kathryn Kaminski presented the Fiscal Year 2016-2017 Consolidated Annual Performance Evaluation Report and answered questions from the Committee.

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the Fiscal Year 2016-2017 Consolidated Annual Performance Evaluation Report. (3-0-2. Absent: Peralez, Jimenez.)

REVIEW OF WORK PLAN

Review of Work Plan was heard out of order due to lack of quorum until 1:52 p.m.

- (1) **Bridge Housing Communities Work Plan Update (Housing)**
- (2) **Golf Community Outreach Update (Parks, Recreation and Neighborhood Services)**

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee dropped the Bridge Housing Communities Work Plan Update and deferred the Golf Community Outreach Update to November 9, 2017. (3-0-2. Absent: Peralez, Jimenez.)

REPORTS TO COMMITTEE (CONT'D.)

- (2) **Annual Trail Report**

Documents Filed: (1) Memorandum from Director of Parks, Recreation and Neighborhood Services Angel Rios, dated August 28, 2017, recommending receipt of the annual report; (2) City of San Jose Trail Program Strategic Plan, dated May 2016; (3) Staff presentation on the City of San Jose Trail Program.

Parks Manager Yves Zsutty presented on the Annual Trail Report and answered questions from the Committee. Director of Parks, Recreation and Neighborhood Services Angel Rios responded to questions from the committee.

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the Annual Trail Report. (3-0-2. Absent: Peralez, Jimenez.)

- (3) **Bi-Monthly Update on Parks Maintenance Staff Hiring [Referral from Mayor's June 2017 Budget Message]**

Documents Filed: (1) Memorandum from Director of Parks, Recreation and Neighborhood Services Angel Rios, dated August 28, 2017, recommending acceptance of the report; (2) Staff presentation, dated September 14, 2017, entitled, "Bi-Monthly Update on Parks Maintenance Staff Hiring."

Deputy Director of Parks and Recreation Justin Long introduced the item, provided background information, and with HR Division Manager Aracely Rodriguez and PRNS Division Manager Avi Yotam presented on the Bi-Monthly Update on Parks Maintenance Staff Hiring and responded to questions from the Committee.

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the Bi-Monthly Update on Parks Maintenance Staff Hiring. (3-0-2. Absent: Peralez, Jimenez.)

(4) SJPL Works Update

Documents Filed: (1) Memorandum from Library Director Jill Bourne, dated August 28, 2017, recommending acceptance of the report; (2) Staff presentation entitled, "San Jose Public Library Works."; (3) San Jose Public Library Event & Service Guide SJPLBound, dated Sept – Nov 2017.

San Jose Public Library Division Manager Michelle Amores and Unit Manager Margaret Yamasaki provided a handout to the committee, introduced other Library staff in attendance, presented on the SJPL Works update, and answered questions from the Committee.

Action: Upon motion by Councilmember Sylvia Arenas, seconded by Councilmember Tam Nguyen and carried unanimously, the Committee accepted the SJPL Works Update. (3-0-2. Absent: Peralez, Jimenez.)

(5) Neighborhoods Commission Report

Documents Filed: (1) Memorandum from Assistant to the City Manager Zulma Maciel, dated August 28, 2017, recommending acceptance of the report; (2) Neighborhoods Commission Workplan, dated May 16, 2017.

Assistant to the City Manager Zulma Maciel offered background information on the Neighborhoods Commission, the work completed by the Commission over the past year, and responded to questions from the Committee.

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the Neighborhoods Commission Report. (3-0-2. Absent: Peralez, Jimenez.)

OPEN FORUM

There was no testimony from the floor.

ADJOURNMENT

Councilmember Donald Rocha adjourned the meeting at 3:11 p.m.



**Councilmember Donald Rocha, Chair
Neighborhood Services and Education Committee**

DR/slg

Access the video, the agenda and related reports for this meeting by visiting the City's website at <http://www.sanjoseca.gov/civiccenterv>. For information on any ordinance that is not hyperlinked to this document, please contact the Office of the City Clerk at (408) 535-1266.