



## *Memorandum*

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** October 18, 2017

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**Recommendation:** Accept travel payments and authorize travel for Mayor's staff, Henry Tsai, to Boston, MA, from November 6, 2017 to November 8, 2017 for the Civic Analytics Network Convening and the Harvard Summit on Data-Smart Government.

**Location:** Boston, MA

**Meeting Dates:** November 6-8

**Source of Funds:** Harvard Kennedy School Ash Center's Civic Analytics Network (cost of travel, food, and lodging)

**Purpose:** Henry Tsai to be designated the City of San Jose's representative on the visit to Boston, MA, for Civics Analytics Network Convening and the Harvard Summit on Data-Smart Government, both hosted by Harvard Kennedy School Ash Center's Civic Analytics Network, a peer group of leading Chief Data Officers from America's largest cities working to advance the use of data analytics in municipal government.

Henry is the Harvard Business School Leadership Fellow on the Mayor's team and has been working closely with Chef Innovation Officer Shireen Santosham as well as key staff in the City Manager's Office to further the City's Smart City and innovation initiatives.

During this event, Chief Data Officers and data leaders gather to share best practices around data analytics. Participants will be able to take part in training and workshops to gather practical knowledge about how to transform city services and government through the use of data and attend sessions on topics including how cities can leverage data for public safety, mobility, inspections, and more.

This training will be used to help set the City's open data strategy and make progress towards the City's Smart City Vision and innovation initiatives as well as interface with data leaders from leading cities and organizations.