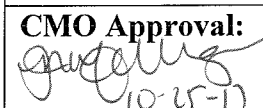


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP10-066 (a), Agreements and Contracts	Coordination: Department of Public Works, Office of Equality Assurance, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  10-15-17

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR MAINTENANCE AND REPAIR SERVICES FOR HVAC BUILDING MANAGEMENT SYSTEMS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute a Purchase Order with Environmental Systems, Inc. (Santa Clara, CA) for Heating, Ventilation, and Air Conditioning (HVAC) maintenance and repair services for HVAC Building Management Systems for an initial twelve-month period commencing on or about November 8, 2017, for an amount not-to-exceed \$125,000; and
2. Execute up to four additional one-year options to renew the Purchase Order, with the final option year ending on or about November 7, 2022, subject to the annual appropriation of funds.

Outcome: To ensure the HVAC building management systems are in optimal working order.

BASIS FOR RECOMMENDATION:

Public Works requires maintenance and repair services to the Honeywell HVAC building management system at various City locations. The building management system coordinates the operation of the temperature control components, such as chillers, boilers, fan systems, and Variable Air Volume (VAV) boxes to regulate ambient temperatures. This service is required to keep equipment functioning properly and ensure that temperatures are maintained within optimal ranges.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure maintenance and repair services for Honeywell HVAC Building Management Systems. Two bids were received from Environmental Systems, Inc. and Prime Mechanical. Staff recommends award to Environmental Systems, Inc. as the lowest responsive and responsible bidder pursuant to the formal bidding procedures of the San José Municipal Code, Section 4.12.310B.

Commission Requirements: This item does not have input from a board or commission.

Office of Equality Assurance: Living Wage or Prevailing Wage, whichever is higher, is applicable to work under this purchase order.

This Council item is consistent with the City's 2017-2018 Proposed Operating Budget City Areas Delivery Framework; "to effectively develop, manage and safeguard the City's fiscal, physical, technological and human resources to enable and enhance the delivery of City services and projects."

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2017-2018 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
001	0572	NP/Equip-Public Works	\$12,245,152	\$125,000	825	6/20/17 Ord. No. 29962

FOR QUESTIONS CONTACT: Mark Giovannetti, Deputy Director, Finance at 408-535-7052