


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Public Works	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/	<b>Coordination:</b> Risk Management, City Manager's Office, and City Attorney's Office	<b>Dept. Approval:</b> /s/ Barry Ng
<b>Council District(s):</b> City-Wide	Contracts resulting in no physical changes to the environment		<b>CMO Approval:</b>  10-11-17

**SUBJECT: AMENDMENT TO MASTER AGREEMENTS WITH CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE, INC. AND PLACEWORKS FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR VARIOUS CITY FACILITY PROJECTS**

**RECOMMENDATION:**

Approve the First Amendment to the Master Agreements with Callander Associates Landscape Architecture Inc. and PlaceWorks extending the duration from December 31, 2017, to December 31, 2019, for a continuation of ongoing consultant design services supporting various City facility projects, at no additional cost to the City.

**BASIS FOR RECOMMENDATION:**

In August 2014, the City conducted a Request for Qualifications (RFQ) seeking qualified landscape architecture consulting firms to cover a wide range of services for various City facility projects including design development, feasibility studies, master planning, preparing construction documents, and construction management. Callander Associates Landscape Architecture, Inc. and PlaceWorks were selected and negotiations for the agreements concluded in October 2014.

On November 18, 2014, City Council approved their master agreements for \$1,000,000 each and the term of their agreements is to December 31, 2017. Callander Associates Landscape Architecture Inc. and Placeworks provide both design services, master plan development, and construction support for several on-going City projects. There is remaining capacity in both their agreements: Callander Associates Landscape Architecture Inc. has \$112,480 remaining and Placeworks has \$324,555 remaining.

Callander Associates Landscape Architecture Inc. is currently working on the Del Monte Park Phase II and Plata Arroyo Park Renovation projects. Placeworks is currently working on the Iris Chang Park, Alviso Park Master Plan, and Kelley Park Master Plan projects. To maintain consistency through these on-going City projects, extension of these two agreements will allow continuation of services without the cost of a new selection process. Additional service orders may also be issued for other work to utilize any remaining capacity.

**COST AND FUNDING SOURCE:**

No funding is needed to approve these two master agreements. Funds will be appropriated as needed for the various City projects.

**FOR QUESTIONS CONTACT:** Michael O' Connell, Public Works Deputy Director at (408) 535-8300