

CITY COUNCIL ACTION REQUEST

Department(s): Parks, Recreation and Neighborhood Services	CEQA: Not a Project, File No. PP17- 003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: CAO, Budget Office	Dept. Approval: /s/ Angel Rios, Jr.
Council District(s): Citywide			CMO Approval:  10-5-17

**SUBJECT: THIRD AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES
BETWEEN THE CITY OF SAN JOSE AND MOORE, IACOFANO GOLTSMAN, INC.**

RECOMMENDATION:

Approve the Third Amendment to the Master Agreement for Consultant Services with Moore, Iacofano Goltsman, Inc. (MIG) to increase the total not to exceed contract amount from \$1,500,000 to \$2,350,060 to allow continued strategic planning support for various Parks, Recreation and Neighborhood Services Department Capital Improvement Projects including, but not limited to, community centers, parks, trails, and other recreational facilities.

BASIS FOR RECOMMENDATION:

On November 17, 2014, the City entered into a Master Agreement with MIG to provide comprehensive planning support for various Department of Parks, Recreation and Neighborhood Services Capital Improvement Projects. These projects include, but are not limited to, community centers, parks, trails, and other recreational facilities.

Prior to entering the Master Agreement, a request for proposals was conducted in April 2014 and was advertised for two weeks. The top four proposers were interviewed and the top two were selected to provide on call services.

The Master Agreement with MIG, approved by the City Manager's Office in November 2014, provided for total not to exceed compensation of \$250,000 with a contract term of three years, concluding June 30, 2017. The First Amendment to the Agreement, approved by the City Manager's Office in December 2015, increased total compensation from \$250,000 to \$750,000 with no change to the term of the Agreement. The Second Amendment, approved by City Council in August 2016, increased total compensation from \$750,000 to \$1,500,000 and extended the term of agreement to June 30, 2019.

At this time, \$208,440.02 is remaining in the Master Agreement. Staff requests approval of a Third Amendment to the Master Agreement to increase the total contract amount for MIG consulting services to \$2,350,060. This will allow MIG to complete four specific high priority projects: Bond Funded Soccer Complex Site Selection and Design Development, Phase 2 of the ongoing Parks Funding Feasibility Study, Master Planning for Happy Hollow Park and Zoo, and surge staffing support. Each of these is described below. Staff will issue a RFP for parks planning support services to address future projects.

Bond Funded Soccer Complex Site Selection and Implementation: A soccer complex is the last of the bond funded projects requiring construction. PRNS has run into roadblocks on the feasibility of constructing at the Guadalupe Gardens site and has asked MIG for support to evaluate alternatives and options. MIG will also assist with project planning and development. The cost of this effort is estimated at \$125,000.

Phase 2 Parks Funding Initiative: MIG is working with the Trust for Public Land to complete a funding feasibility study in the Summer of 2017. The study will include a recommended strategy for securing additional funding for parks operations and maintenance. The initial report will be brought forward to Council in late 2017. Phase 2 of the Parks Funding Initiative will involve implementation of the funding strategy and may require MIG to formulate and refine ballot language through a facilitated and iterative process of polling and communication of funding elements. This work will be closely tied to the Greenprint Update being prepared by MIG. The cost of this effort is estimated at \$350,000.

Master Planning for Happy Hollow Park and Zoo: MIG recently acquired the firm of Portico Group. Portico has a team that specializes in the design of zoos and this team lead the planning and design of the 2010 HHPZ build-out. At this time, PRNS is undertaking long-term planning for the lower zoo and for some areas of the upper park that were not improved in the 2010 build out (including possible relocation of some exhibits to areas outside the floodplain). This planning includes the possible expansion of the zoo into the area that the Kelley House formerly occupied. Since Portico performed the initial planning and design work for HHPZ, and MIG has purchased Portico, and PRNS is interested in maintaining consistency between the 2010 build out and any new design features, MIG was assigned this work. Once Master Planning is complete, PRNS will work with Public Works to advance the design, which may or may not include MIG. The total cost of the proposed master planning effort is \$283,500.

Surge Staffing Support: MIG provides staff that acts as an extension of PRNS staff. This allows PRNS to meet the heavy demands that can sometimes come from fast paced projects, without needing to bring on permanent staff until we are certain the need is there. MIG staff assist PRNS by reviewing new development projects, which allows staff to provide the fastest service possible to the city's developers. The value of this work is estimated at \$300,000 over the next six months.

The contract term will remain the same, running through June 30, 2019. Amending the Master Agreement will allow MIG to continue provide consulting services for these ongoing Department of Parks, Recreation and Neighborhood Services Capital Improvement Projects.

COST AND FUNDING SOURCE:

Services performed by MIG under the continuation of this agreement will be authorized by service orders. An appropriation is not required for the Master Consultant Agreement, but is required for each service order authorized under this agreement. Costs incurred for authorized service orders during 2017-2018 will be funded by capital appropriations for Fiscal Year 2017-2018, as approved by the City Council on June 20, 2017. Future funding is subject to availability and, if needed, will be included in the development of future year budgets during the annual budget process.

FOR QUESTIONS CONTACT: Matt Cano, Assistant Director, (408) 793-5553