



COUNCIL AGENDA: 9/19/2017
ITEM: 2.18 (17-126)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

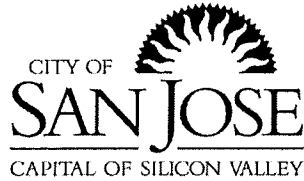
SUBJECT: SEE BELOW

DATE: September 14, 2017

SUBJECT: DISTRICT 3 FALL FESTIVAL.

RECOMMENDATION: As recommended by the Rules and Open Government Committee on September 13, 2017:

- (a) Approve the Fall Festival scheduled on September 28, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Raul Perez

SUBJECT: SEE BELOW

DATE: September 7, 2017

APPROVED:

9/7/17

**SUBJECT: APPROVAL OF THE FALL FESTIVAL SPONSORED BY COUNCIL
DISTRICT 3 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO
EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the Fall Festival scheduled on September 28, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the September 19, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Fall Festival will be held on September 28, 2017 at the Taylor Street Night Market and sponsored by Councilmember Raul Perez. This special event will provide residents with a fun filled night of family activities, food, and live music to enjoy. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Raul Perez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 3, City departments, and the Office of the City Clerk to proceed with

HONORABLE MAYOR AND CITY COUNCIL

September 7, 2017

Subject:

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the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 13, 2017 Rules Committee Agenda and the September 19, 2017 City Council Agenda.

CEQA

- ☒ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.