



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Johnny Khamis

**SUBJECT:** REQUEST FOR TRAVEL  
AND EXCUSED ABSENCES

**DATE:** August 31, 2017

**APPROVED:**

**DATE:** 08/31/17

**RECOMMENDATION:**

- (a) Authorize travel by Councilmember Khamis to Washington, District of Columbia, USA on September 26 and 27 as an official representative of the City of San José for the re-scheduled 2017 Silicon Valley Leadership Group Washington, D.C. Advocacy Trip.
- (b) Authorize an excused absence for Councilmember Khamis from the following meetings due to Authorized City Business:
  - a. September 26<sup>th</sup> afternoon and evening meetings of the San José City Council
  - b. September 27<sup>th</sup> meeting of the Rules and Open Government Committee and Committee of the Whole

Authorization for: Councilmember Johnny Khamis

Location: Washington, District of Columbia, USA

Meeting Dates: September 26<sup>th</sup> and 27<sup>th</sup>

Source of Funds: Mayor and Council Travel Funds

Purpose: Councilmember Khamis will participate in the Washington, D.C. lobbying trip representing the City of San José to promote the City's federal legislative agenda and regional efforts, including key transportation initiatives, in meetings with leaders from both Congress and the Trump Administration.