



Memorandum

TO: CITY COUNCIL

FROM: Mayor Sam Liccardo

**SUBJECT: REQUEST FOR TRAVEL
APPROVAL**

DATE: August 25, 2017

Recommendation: Accept travel payments and authorize official City travel for Mayor's staff, Sachin Jain, to Atlanta, Georgia from September 14th to September 15th for a conference hosted by MetroLab on ways in which cities can partner with universities across the MetroLab Network.

Location: Atlanta, Georgia

Meeting Dates: September 14th and 15th 2016

Source of Funds: Carnegie Mellon University (MetroLab is an institution within Carnegie Mellon) a 501(c)(3) organization will reimburse for airfare and hotels.

Purpose: Sachin Jain will travel to Atlanta, Georgia to attend the 2017 MetroLab Annual Summit. The Summit serves as a training for cities and universities in the MetroLab Network. The summit will feature talks from experts in new urban technology research, discussion on city/university partnerships, and showcase urban instrumentation work that can be modeled across the country.

This knowledge will be used to improve program design and policy development with application to: (1) the City's Smart City Vision – by understanding best practices related to new urban technology the city can explore new ways to increase innovation around civic engagement, digital inclusion, transportation, etc.; (2) university partnerships – the City has used university partnerships to increase innovation (e.g. Unleash Your Geek, hackathons, etc.). This summit will help us learn better ways to streamline university engagement for initiatives that rely on crowdsourcing technology solutions for municipal challenges; (3) New types of university partnerships and models that the City of San Jose has not explored. Additionally, this summit will provide an opportunity to interface with potential donors and stakeholders for City initiatives.