CITY COUNCIL MEETING

Study Session Minutes

Study Session - Emergency Management and City Council Role in Emergencies

Thursday, April 3, 2025

9:00 AM

LOCATION:
Emergency Operations Center, 1591 Senter Road

MATT MAHAN, MAYOR
ROSEMARY KAMEI, DISTRICT 1
PAMELA CAMPOS, DISTRICT 2
CARL SALAS, DISTRICT 3
DAVID COHEN, DISTRICT 4
PETER ORTIZ, DISTRICT 5
MICHAEL MULCAHY, DISTRICT 6
BIEN DOAN, DISTRICT 7
DOMINGO CANDELAS, DISTRICT 8
PAM FOLEY, DISTRICT 9
GEORGE CASEY, DISTRICT 10

- **Call to Order and Roll Call**

9:00 a.m. – Study Session.

Present: Casey, Candelas, Doan, Mulcahy, Campos, Foley, Mahan.

Absent: Ortiz, Salas, Cohen, Kamei.

City Council Study Session

Purpose:

The Study Session will provide an overview on:
- Recent Emergency Management Organization (EMO) activations;
- The role of the elected officials during an emergency or disaster;
- Purpose of the Disaster District Office (DDO);
- Continuity of Operations Plan; and
- EMO functions.

Outcome:

By the end of the session, the Mayor and City Councilmembers will:
- Have a better understanding of their role during an emergency or disaster;
- Discuss actions to take during an emergency or disaster;
- Experience how the Emergency Operations Center staff collects information, creates situation status reports, and communicates with the elected officials through the DDO, as needed; and
- Discuss key information on the updated emergency plans and procedures.

Lee Wilcox, Assistant City Manager, Office of the City Manager; Jennifer Schembri, Deputy City Manager, Office of the City Manager; Raymond Riordan, Director, Office of Emergency Management in the Office of the City Manager; and Karen Truong, Senior Executive Analyst, Office of Emergency Management in the Office of the City Manager, offered the presentation and responded to questions.

Jennifer Maguire, City Manager; Angel Rios, Deputy City Manager; Bill Mayne, Division Manager; Carolina Camarena, Director of Communication; Cupid Alexander, Deputy Director of Housing; Frank Dan, Senior Executive Analyst; J Guevara, Deputy Director of Public Works; Jay McAmis, Deputy Director for Emergency Management; Joe Gregory, Division Manager; Katherine Brown, Assistant Director of Public Works; Kendra Yarn, Program Manager; Lisa Joiner; Deputy Director of PBCE; Maria Oberg; Director of Finance; Matt Loesch, Director of Public Works; Norman Mascarinas, Principal Engineer/Architect; and Rick Scott, Assistant Director for the Department of Transportation responded to questions or were available to respond to questions.

Public Comment

None provided.

Adjournment

The Council of the City of San Jose adjourned the Study Session at 11:47 a.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,

Vanessa Velez

Vanessa Velez, Deputy City Clerk,
City of San José
Approved at Council on:

# of Actions: 0

Attest By:

Toni Taber, MMC, City Clerk,
City of San José