


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	<b>Coordination:</b> City Attorney's Office; City Manager's Budget Office; Fire Department; Public Works Department	<b>Dept. Approval:</b> <i>/s/</i> Maria Öberg <b>CMO Approval:</b>  1/22/25
<b>Council District(s):</b> Citywide			

**SUBJECT: Actions Related to the Purchase Order with Braun Northwest, Inc. for Battalion Command Vehicles**

**RECOMMENDATION**

Adopt a resolution authorizing the City Manager or her designee to:

- a) Execute a purchase order with Braun Northwest, Inc. (Chehalis, WA), for battalion command vehicles beginning on or about February 17, 2025, and ending on or about February 16, 2026, for a not-to-exceed amount of \$1,579,025; and
- b) Approve a contingency of \$160,000 for unanticipated modifications to battalion command vehicles; and
- c) Exercise up to six additional one-year options to extend the term of the purchase order, with the last option ending on or about February 16, 2032, subject to the appropriation of funds.

**BASIS FOR RECOMMENDATION**

The Fleet Management Division of the Department of Public Works oversees the City's vehicle fleet including Fire Department battalion command vehicles. Battalion command vehicles act as a mobile command post and utilize a communications network capable of supporting complex emergency incidents. The existing fleet of battalion command vehicles has reached the end of its usable life, leading to increased maintenance costs and extended periods of downtime. The seven new battalion command vehicles procured through this purchase order would provide the Fire Department with increased resilience, advanced operational capability, and modern equipment that is essential for public safety related services.

In October 2024, a competitive Request for Bids was released by the Finance Department to procure these products. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. Two responsive bids were submitted, and no protests were received. Neither bidder qualified for the City's local or small business preference. Staff recommends award to Braun Northwest, Inc. as the lowest priced, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). Approval of this recommendation ensures the City receives these essential products.

**COMMISSION RECOMMENDATION AND INPUT**

No commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE**

The recommended action relating to this purchase order of \$1,739,025 is funded by the Fire Apparatus Replacement appropriation in the General Fund.

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov).