



Memorandum

TO: CITY COUNCIL

FROM: Toni Taber, MMC
City Clerk

SUBJECT: MAYOR/COUNCIL TRAVEL
BUDGET FY 2024-2025

DATE: 2/5/2025

Per Council Travel Policy 9-5, “For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk’s Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost.”

Description	Balance
Mayor Council Travel Budget (FY 2024-25)	\$10,000.00
Councilmember Cohen travel to League of California Cities Annual Conference in Long Beach, CA (October 16-18, 2024)	\$1,510.30
Councilmember Foley travel to Dublin Sister City in Ireland (September 8-12, 2024)	\$1,808.45
Mayor Mahan travel to Bay Area Host Committee in New Orleans (February 7-10, 2025)	\$4,150.00
Mayor Mahan travel to South by Southwest in Austin (March 10-11, 2025)	\$1,050.00
Councilmember Cohen travel to League of California Cities Board of Directors Meeting in Rancho Cucamonga, CA (February 20-21, 2025)	\$500.00
Councilmember Cohen travel to League of California Cities Policy Committee Meeting in Burbank, CA (March 28, 2025)	\$300.00
Remaining Balance for FY 2024-25	\$ 681.25