



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember David Cohen  
District 4

**SUBJECT:** SEE BELOW

**DATE:** July 16, 2024

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APPROVED:

*David Cohen*

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**SUBJECT: APPROVAL OF MULTIPLE SPECIAL EVENTS SPONSORED BY COUNCIL DISTRICT 4 AS A CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## **RECOMMENDATION**

1. Retroactively approve the District 4 Leadership Forum that was held on Saturday, June 15, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the District 4 Community Office Hours that was held on Wednesday, June 26, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the District 4 Dog Park Grand Opening that was held on Saturday, June 29, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses, or community groups to support the event.
5. Place the item on the Tuesday, August 13, 2024 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Leadership Forum was held on Saturday, June 15, 2024 from 9:00am to 12:00pm at the Berryessa Union School District Office. The purpose of this event was to bring together community leaders to conduct a year-in-review presentation, review the budget, and brainstorm how to increase community engagement. This event was free and open to the public.

The District 4 Community Office Hours was held on Wednesday, June 26, 2024 from 6:00pm to 7:30pm at Araujo's Mexican Grill. The purpose of this event was for San Jose residents to discuss issues important to them and learn more about how they can get more involved in their community. This event was free and open to the public.

The District 4 Dog Park Grand Opening was held on Saturday, June 29, 2024 from 9:00am to 10:00am on Piedmont Road near the intersection of Penitencia Creek Road. The purpose of this event was for San Jose residents to come together to celebrate the opening of the district's first dog park. This event was free and open to the public.

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the Wednesday, August 7, 2024 Rules Committee Agenda and the Tuesday, August 13, 2024 City Council Agenda.

### **CEQA**

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.