


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Transportation	<b>CEQA:</b> Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	<b>Coordination:</b> City Attorney's Office; City Manager's Budget Office	<b>Dept. Approval:</b> /s/ John Ristow
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  5/19/23

**SUBJECT: RE-ALLOCATION OF FUNDING FOR TREE INVENTORY WORK**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or designee to re-allocate and spend \$375,000 in the 2022-2023 Adopted Budget designated for a local grant match appropriation for direct tree-inventory procurement purposes.

**BASIS FOR RECOMMENDATION:**

The Department of Transportation (DOT) was allocated \$375,000 in the 2022-2023 Adopted Budget to provide local grant match funding in order to be eligible for a possible CalFire grant. The scope of this potential grant would have been to complete a full street-tree inventory, and plant trees in specific locations. DOT was informed that there will be no CalFire grant in this or the subsequent fiscal year.

DOT works with several vendors who provide this service and could quickly deploy the available funding to complete a significant portion of the inventory update. Staff estimates that with \$375,000, 34% of the inventory could be updated or completed. DOT estimates that an additional \$735,000 would be needed to update the inventory in its entirety and will continue to seek grants for that purpose. With work provided by staff, and the significant City investment in tree planting activities, it is possible that much of any future local grant match could be provided by existing work. DOT estimates that a complete inventory if properly funded would be completed within 18 months, but getting the work started with this funding will reduce that time significantly when the opportunity arises.

Commission Recommendation/Input:  
N/A

**COST AND FUNDING SOURCE:**

The \$375,000 recommended in this memorandum to be re-allocated is already included in the Department of Transportation's 2022-2023 General Fund Non-Personal/Equipment budget of \$21.8 million (appropriation 0512).

**FOR QUESTIONS CONTACT:** Rick Scott, Department of Transportation Deputy Director, (408) 794-1925.