




CITY COUNCIL ACTION REQUEST

Department(s): Public Works	CEQA: Not a Project, File No. PP17-003, Agreements/ Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: City Attorney’s Office; City Manager’s Budget Office; Planning, Building, and Code Enforcement; and Risk Management	Dept. Approval: /s/ Matt Loesch
Council District: Citywide			CMO Approval:  5/23/23

SUBJECT: AMENDMENT TO MASTER AGREEMENT WITH ENVIROCOM FOR INDUSTRIAL HYGIENIST SERVICES FOR VARIOUS CITY FACILITY PROJECTS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to negotiate and execute a Second Amendment to the Master Agreement for consultant services with Envirocom (CPMS Contract No. 8557), extending the term from June 30, 2023 to December 31, 2025, with no increase in total compensation, for the sole purpose of allowing the consultant to continue providing industrial hygienist hazmat consulting services through completion of the Agnews Property Demolition (CPMS 7673), Milligan Parking Lot (CPMS 8820), Camden Community Center Improvements (CPMS 9414), and San José Municipal Water New Offices (CPMS 9813) projects.

BASIS FOR RECOMMENDATION:

On November 14, 2017 (Item 2.10), City Council approved the master agreement with Envirocom for industrial hygienist services in the amount not to exceed \$1,000,000 with a term end date of December 31, 2022. The master agreement was procured through a Request for Qualifications process. A First Amendment to Envirocom’s master agreement was approved on October 25, 2022, extending the term end date for a period of six months, from December 31, 2022 to June 30, 2023.

Envirocom began work in July 2019 on the Agnews Property Demolition Project conducting asbestos and lead surveys, preparing hazardous material survey reports, and preparing hazardous material abatement specifications. Envirocom will perform air quality monitoring during hazardous material abatement work, preparing a soil sampling plan, and performing soil analysis. The project is expected to be completed by fall 2025. Services on the Milligan Parking Lot project began in February 2023 and are expected to be completed by January 2024. Envirocom’s services on the Camden Community Center Improvements and the San José Municipal Water New Offices projects began in March 2023 and are expected to be completed before the end of 2023. Extending the master agreement will allow Envirocom to complete the full scope of services in its existing service orders and support accountability and efficiency in project delivery for all projects identified above.

There is \$46,090.20 remaining in Envirocom’s master agreement. Staff does not foresee a need to increase the total maximum compensation.

Commission Recommendation/Input: No commission recommendation or input is needed for this action.

COST AND FUNDING SOURCE:

No additional funding is needed to approve the time extension of this master agreement. Service orders have been executed and encumbered with appropriations from each on-going project.

FOR QUESTIONS CONTACT: Katherine Brown, Interim Assistant Director, Public Works, at (408) 795-1679.