

Council Policy Prioritization: Early Consideration Response Form

Department	<u>Police Department</u>	Rules Date	<u>05/24/2023</u>	Item	<u>C.2</u>
Department Rep. Name/Ext.	<u>Anthony Mata, Chief of Police</u>	Council Member Sponsorship	<u>Councilmembers Jimenez, Torres,</u>		
Policy/Ordinance Subject	<u>SJPD Event Street Closures</u>		<u>Ortiz, and Candelas</u>		

Staff Recommendation														
<input checked="" type="checkbox"/> GREEN Adopt based on tradeoffs outlined on next page				<input type="checkbox"/> YELLOW Refer to Priority Setting or to Budget Process				<input type="checkbox"/> RED Recommend Council not adopt nominated idea				<input type="checkbox"/> NEEDS CLARIFICATION OR MORE TIME TO EVALUATE		
Staff Evaluation														
Is this aligned with City Roadmap?				Is this already underway in a Department work plan?				Is this time critical or an emergency?				Will this require substantial resources, staffing, budget, or strategic support?		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Criterion to Determine Scale of Project Complexity														
Project complexity is determined by scoring the project in each of the 3 criteria below and then summing the score.														
a. Low Complexity is a sum of 6 or less. b. Medium Complexity is a sum of 7 – 9. Total Score = 5 c. High Complexity is a sum of 10 or greater.														
Scoring Criterion			Low Complexity				Medium Complexity				High Complexity			
	Estimated Duration		6 – 9 months <input checked="" type="checkbox"/> = 1				9 - 18 months <input type="checkbox"/> = 2				More than 18 months <input type="checkbox"/> = 3			
	(Internal)		Can Easily be Absorbed into Existing Work Plan <input checked="" type="checkbox"/> = 1				Planned Work (Future) <input type="checkbox"/> = 2				Work Not Currently Proposed <input type="checkbox"/> = 3			
			Have staff with required skillset/knowledge <input checked="" type="checkbox"/> = 1				Have staff with required skillset/ requires moderate research <input type="checkbox"/> = 2				Do not have staff with required skillset/requires significant research <input type="checkbox"/> = 3			
			Less than or equal 2 staff required <input checked="" type="checkbox"/> = 1				3 - 4 staff required <input type="checkbox"/> = 2				More than 5 staff required <input type="checkbox"/> = 3			
(External)		1 Additional Department <input checked="" type="checkbox"/> = 1				2 Other Departments Involved <input type="checkbox"/> = 2				3 or more Departments Involved <input type="checkbox"/> = 3				
DEPT. Required	<input type="checkbox"/> Airport	<input type="checkbox"/> Auditor	<input checked="" type="checkbox"/> CMO	<input type="checkbox"/> CMO – Communications	<input checked="" type="checkbox"/> OED/CA	<input type="checkbox"/> ESD	<input type="checkbox"/> Fire	<input type="checkbox"/> HR	<input type="checkbox"/> IT	<input type="checkbox"/> PRNS	<input checked="" type="checkbox"/> Police	<input type="checkbox"/> Retirement		
	<input type="checkbox"/> Attorney	<input type="checkbox"/> Clerk	<input type="checkbox"/> CMO – Budget	<input type="checkbox"/> CMO –	<input type="checkbox"/> Community Energy	<input type="checkbox"/> Finance	<input type="checkbox"/> Housing	<input type="checkbox"/> IPA	<input type="checkbox"/> Library	<input type="checkbox"/> PBCE	<input type="checkbox"/> PW	<input type="checkbox"/> DOT		

CMO Approval: /s/ Lee Wilcox Date 5/23/2023

Analysis
Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant work plan changes, etc.). Please address the following as well.
<p>GREEN LIGHT: The Administration can implement this Nominated Idea under its current work plan. Item should be sent to Council to add to Department work plan. (1) How will the Idea be approached? (2) If adopted, what is its impact and/or tradeoff to the City Roadmap or to a Department work plan, including strategic support? (3) What is the minimum viable scope to move the Idea forward and reduce its complexity?</p>
<p>a. This recommendation is Green. In advance of Cinco de Mayo and similar holidays, the Police Department will reach out to the following stakeholders with an offer to provide a briefing on the Department's traffic management plan:</p> <ol style="list-style-type: none"> 1. The United Low Rider Council of San José. 2. Affected business associations, such as the Downtown Association and the East Santa Clara Business Association. 3. Relevant Council offices, including the District 3 and District 5 Offices. 4. Other affected resident or business organizations, as identified in coordination with the relevant council offices.
<p>YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to (describe cost implications, workload impacts, or other factors).</p>
<p>N/A</p>
<p>RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to (describe reason implementation would be difficult if not impossible – conflict with other laws, etc.).</p>
<p>N/A</p>

Analysis (Continued)

- b. This recommendation is Green. The Police Department will develop a comprehensive communications plan that effectively communicates the operational approach to Councilmembers, community partners, media outlets, and the general public before future events, and will ensure outreach materials are in the predominant languages of the area.
- c. This recommendation is Green. The Police Department will provide an update on these efforts to the City Council in August 2023.
- d. This recommendation is Green. While there currently are sanctioned Cinco de Mayo events, such as the Cinco de Mayo Salsa Fest in the downtown SoFA cultural district that includes vendors, food, live music and a lowrider car show, Office of Economic Development and Cultural Affairs can work across departments and stakeholders to explore the creation of another type of event and/or explore how to raise awareness about planned and authorized outdoor special events that celebrate Cinco de Mayo.