



COUNCIL AGENDA: 5/2/2023  
ITEM: 2.4

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Peter Ortiz

**SUBJECT: REQUEST FOR AN EXCUSED  
ABSENCE**

**DATE:** 04/24/2023

---

## **RECOMMENDATION**

Excuse my absence from the Regular Meeting of the Community and Economic Development Committee on April 24<sup>th</sup>, 2023 due to the following:

☐ Authorized City Business:

---

(Description/Location)

☒ Illness

☐ Death of a close family member